

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR MAY 11, 2016 BOARD MEETING

Call to Order and Flag Salute:

Director Simons called the regular meeting to order at 7:04 p.m.

Roll Call:

Directors Simons, Martinson and Dougherty were in attendance. Manager Gilmore and Secretary Switzer were also present. Directors Fulmer and Duckworth were absent.

Public Comment

No public comment.

Consent Items

Director Simons made a motion to accept and approve the March Regular Meeting Minutes with 2 corrections; correct page 3 correct Duckworth to Martinson and correct spelling on Martinson in adjournment paragraph. Director Martinson seconded. The following invoices were approved for payment.

Sarah Switzer	\$ 400.00	Secretarial services thru 5/31/16 Inv#03
Dan Gilmore	\$ 983.88	General Manager for May 2016
Board Stipends	\$ 300.00	BOD Meeting 4/13/2016
Catherine Turner	\$ 150.00	Invoice #18 bookkeeping thru 5/31/16
Cyber Scriber	\$ 70.00	Web updates Inv#5473
Shipsey & Seitz	\$ 1,249.60	Attorney Fees Inv#108430
SDRMA	\$ 3,674.10	General Liability Insurance 2016-17
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Total	\$6,827.58	

General Manager Report

Several boxes of records were transferred to new GM Dan Gilmore.

Correspondence Received

Junk mail received GM shared and then tossed. Special district saying changed language on bylaws, to address and May meeting.

Discussion Items:

1. Community Chip Seal Project Financing:

GM met with USDA rep, Al, he agreed to keep file open for CSD to pursue USDA loan. Can we collect and bank assessment money prior to funding being in place, waiting for an answer from attorney. Keep the name of former Independence Ranch CSD manager, John Eulberg, in case we need any help with getting funding.

2. Permit Status Report:

There are currently three (2) active permits. Of these, both have been active for several years. Find out about permit status on new construction on Prancing Deer, did not get CSD permit only county permit. 5432 Blossom, Final inspection complete.

Changes from last two months:

Have not received encroachment permit for 5880 Silverado

Active Permits: Find out permit status on new construction on Prancing Deer.

3. Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Holes need to be repaired on Maverick, repairs to be billed to PG&E due to damage caused by their equipment.

Plans in place to for Pepper Tree to asphalt and expand to 20'.

Need to get bids to asphalt steep hill on Forked Horn and Pepper Tree Hill as well. Director Simons made a motion to send out and get bids to get those projects done; look into revise plans to widen to 21', The motion was seconded by Director Duckworth and passed by unanimous voice vote.

It was discussed that the entrance signs to the GSHCSD were faded and hard to read and should be replaced with larger signs.

GM will come out and tour the CSD district with one of the board directors to get familiar with the area.

4. Budget Review

Starting in 2016/2017 tax year GM fee to increase \$4,500 per year.

Secretary Switzer will post budget and run ad in newspaper.

2015/2016 tax year the annual assessment to go up 2% from \$297.35 it will increase to a total of \$303.30 for the 2016/2017 tax year. County adds a \$2.00 fee per parcel for a total due of \$305.30 this will bring the district an extra \$3,124 for the year.

Director Simons made a motion to accept resolution for 2016/2017 tax, Director Martinson seconded the motion and it passed by unanimous voice vote.

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Dougherty and passed by unanimous voice vote. The meeting was adjourned at 8: p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, June 8th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Sarah Switzer, Recording Secretary