

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805)238-7040

MINUTES FOR JANUARY 14, 2009

The meeting was held at 5656 Silverado Place, Paso Robles, California because the Fire Station was not available.

Call to Order and Flag Salute:

The meeting was called to order at approximately 7:45 p.m.

Roll Call:

Directors Fulmer, Simons, Turner, Bradley and Milbury were all present. Also present were Secretary Nancy Sandecki and Manager Kit Carter.

Approval of Minutes for January 14, 2009:

Director Turner made the motion to approve the Minutes with corrections. Motion seconded by Director Bradley and passed.

Treasurer’s Report:

Director Turner presented the Treasurer’s Report which was received and filed.

Checking Account Balance as of 11/30/08	\$ 69,866.91
Deposits made in December	\$ 59,367.52
Invoices paid in December	\$ 6,671.71
Checking Account Balance as of 12/31/08	\$122,562.72

Santa Lucia Bank CD as of 11/30/08	\$16,297.40
Interest paid in December	\$ 19.53
CD Balance as of 12/31/08	\$16,316.93

Review and Approve Invoices to be paid:

Director Simons made the motion to pay the following invoices. Motion seconded by Director Milbury and passed by voice vote.

Nancy Sandecki, Secretarial Svcs. for December	\$ 400.00
Wallace Group, Professional Svc.	\$1,856.59
Board Stipends for December	\$ 500.00
CSDA-dues	\$ 490.00
County Clerk/Recorder-election	\$ 352.08
Robin Bradley-road sign	\$ 46.11
SLO County CSDA Chapter (for Ethics Seminar)	\$ 80.00
Mitch Frederick-road repair	\$ 950.00

Public Comments on Agenda Items:

None

Board Action on Agenda Items:

1. Ethics Training Seminar:

Directors Milbury and Simons will attend on Saturday, January 24, 2009 in Templeton. Payment of fees to attend approved in conjunction with the approval of other invoices to be paid for the month of January, 2009.

2. Annual Road Evaluations:

Each of the two teams presented for consideration and discussion their written evaluations of the roads in the District. Repairs to Mulberry and Blossom will be given priority. The culvert repair work on Forked Horn will be done as an emergency repair. Director Simons will prepare a work order and the Board will be contacted by phone for their vote. Ground Squirrel repairs between Prancing Deer and Forked Horn will be done before the section between Lone Pine and Geneseo are done. A tentative list of repairs/improvements will be prepared for the next Agenda on February 11, 2009.

3. Permit Status Report:

There are currently 24 active permits, 7 permits on hold and 23 finished. Report received and filed. Director Simons would like the inspector to be certain that the tie-in at 5095 Stag Hill is asphalt, not cold-mix.

4. Encroachment Permit Policy and Procedure:

Director Turner made a motion which was seconded by Director Simons to adopt Resolution No. 08-04 for "The Policies and Procedures on Issuing Encroachment Permits" for the Ground Squirrel Hollow Community Services District. The Resolution passed unanimously with the roll call vote as follows:

Director Fulmer	Aye
Director Simons	Aye
Director Turner	Aye
Director Bradley	Aye
Director Milbury	Aye

5. Wallace Group Rate Increase:

Director Simons made the motion which was seconded by Director Turner to approve a 3.5% increase in rates by the Wallace Group per the Consulting Services Agreement. Motion passed.

6. Code of Ordinances:

The item was tabled for the Agenda for the next meeting on Wednesday February 11, 2009.

7. Road Sign for Ground Squirrel Hollow:

Pursuant to Board approval at the December 2008 meeting, Director Bradley facilitated purchase and delivery to County who installed the sign at Ground Squirrel Hollow and Geneseo. This was done quickly and efficiently, thanks to Director Bradley.

8. Black Tail Place Report:

Report received and filed. Staff will report back on any additional findings.

9. Appointment of Special District Representative to LAFCO:

This item will be placed on the Agenda for further review at the next Board meeting February 11, 2009.

10. Review of 2007/08 Audit:

The independent audit and financial statements for the fiscal year ending June 30, 2008 has been completed. There are no findings, errors or recommendations concerning this report. Report received and filed.

Board Discussion Items:

Public Comments:

Property owner Peggy Williams thanked Steve Bayus for his work on Morningstar.

Director Comments:

None

Adjournment:

The meeting was adjourned at 9:15 p.m. by a motion from Director Simons seconded by Director Turner. The next meeting of the Ground Squirrel Hollow Community Services District will take place on Wednesday February 11, 2009 at the Meridian Fire Station on Branch Road in Paso Robles, California.

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Respectfully Submitted by,

Nancy Sandecki, Recording Secretary