

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR DECEMBER 9, 2009

Call to Order and Flag Salute:

President Fulmer called the meeting to order at 7:00 p.m.

Roll Call:

Directors Fulmer, Simons, Turner, Bradley and Milbury were present. Also attending the meeting were Manager Kit Carter and Secretary Nancy Sandecki.

Approval of Minutes for October 14, 2009:

Director Turner made a motion to approve the Minutes for the Board meeting held on October 9, 2009. The motion was seconded by Director Milbury and passed by a voice vote.

Treasurer's Report:

Director Turner presented the Treasurer's Report which was duly received and filed.

Review and Approve Invoices to be paid:

Director Milbury made a motion to approve payment of the outstanding invoices. The motion was seconded by Director Simons and passed by a voice vote. The following invoices were approved for payment:

Board Stipends for 9/9/09 BOD meeting	\$500.00
Shipsey & Seitz	\$992.00
Nancy Sandecki thru 10/31/09	\$400.00
Wallace Group	\$2,789.01
Shipsey & Seitz	\$1,475.05
Paso Robles News	\$101.48
Nancy Sandecki thru 11/30/09	\$400.00
Wallace Group thru 11/30/09	\$469.46
Shipsey&Seitz thru 10/15/09	\$784.00
Michael Congdon permit fee refund	\$639.41
CSDA membership fees	\$490.00

Public Comments on Agenda Items:

None

Board Action on Agenda Items:

1. Annual Road Evaluations:

This item will be placed on the Agenda again for the January Board meeting at which time the Directors will prioritize the work that needs to be done according to what monies will be available. The Board moved to authorize a not-to-exceed amount of \$3,500.00 for emergency repairs to be done as soon as possible on Silverado at two locations as follows: (1) On Silverado at Pepper Tree westerly to the bottom of the hill and (2) at the east dead end to the t-intersection adjacent to the Craig and Gimenez properties. Director Simons was requested to report back to the Board at the Board meeting in January with a final report of progress and cost of the projects. Motion seconded by Director Turner and passed.

2. Entrance Signs:

President Fulmer made the motion to have Director Simons purchase four entrance signs for the District at a not-to-exceed cost of four hundred dollars (\$400.00) to cover the cost of the signs and the materials needed for installation. This motion was seconded by Director Simons and was passed unanimously by voice vote. The signs will be installed by Director Simons at the intersections of Geneseo and GSH, Lone Pine, Pepper Tree and Silverado. Each sign will have phone and email contact information for the public.

3. Culvert Mapping:

The survey of all existing culverts in the District is done. Directors Fulmer and Turner will create a map showing the location of all the culverts and will bring copies for distribution at the next Board meeting in January. The Board will consider joining USA after the maps are completed.

4. Blacktail Report:

The Board followed staff's recommendation to move "that, pending resolution with the County re final inspection and/or handover of improvements, commence routine maintenance on affected portions of Forked Horn, Blacktail and Buck Way (formerly Pepper Tree)". Motion seconded and passed. Staff will continue to report back with additional information as it develops. Manager Carter will also find out if the County is holding any active bonds for any of the improvements.

5. Contract Form:

This item will be placed on the Agenda for the next Board meeting in January. The Board needs to decide whether to keep in place or rescind the motion which they passed at the October Board meeting to cease the practice of having a Board member serve as inspector on contract work. Staff is still researching the issue of letting contracts less than \$25,000 so as not to incur the cost of prevailing wage.

6. Permit Status Report:

There was one inspection performed during the month of November. Report received and filed.

7. Proposed Easement to GSHCSD for property at Geneseo and GSH:

It was determined the area in question is not within the GSHCSD boundaries. President Fulmer will look into the options, if any, of having the property in question become part of the District. The Board does not want to bear any of the associated costs for improvements. The item will be on the next BOD Agenda in January for more discussion.

Board Discussion Items:

Public Comments:

None

Director Comments:

President Fulmer advised the Board that the name N. Pepper Tree has been officially changed to Buck Way. The Board will need to inform CDF of the name change and when new street signs have been installed.

Adjournment:

The motion was made to adjourn the meeting by Director Turner, seconded by Director Simons and passed by voice vote. The meeting was adjourned at 8:50 p.m. The next meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday January 13, 2010 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Nancy Sandecki, Recording Secretary