

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR DECEMBER 8, 2010 BOARD MEETING

Call to Order and Flag Salute:

Vice-President Simons called the meeting to order at 6:30 p.m.

Roll Call:

Directors Simons, Turner, Milbury and Bradley were in attendance. President Fulmer was absent. Manager Lepore and Secretary Sandecki were also present.

Public Comment on Closed Session:

None

Closed Session Item:

PERSONNEL: DISTRICT SECRETARIAL POSITION:

Evaluation and selection of candidate to fill the Secretarial position.

Return to Open Session, Report on Closed Session:

Beverly Gimenez was chosen for the position of Secretary of the GSGCSD.

Consent Items:

Director Turner made a motion to accept and approve the November Minutes, the Treasurer's Report, payment of the outstanding invoices, and Manager Lepore's report. Motion was seconded by Director Simons and passed by unanimous vote. The following invoices were approved for payment.

Nancy Sandecki	\$	445.45	Secretarial services and supplies thru 11/30/10
Board Stipends	\$	500.00	For November 2010 meeting attendance
Wallace Group	\$	2050.59	Professional Services thru 10/31/10
Shipsey & Seitz	\$	744.00	Attorney Fees thru 10/31/10
Crosby Company	\$	3500.00	For 2009/10 completed audit
CSDA	\$	382.00	For 2011 membership dues
Catherine Turner	\$	443.81	For Supplies

Public Comments on Agenda:

None

Board Action on Agenda Items:

1. Guest Visit by SLO Public Works Department re Intersection of GSH and Geneseo:

Mr. Glenn Marshall with SLO County Public Works Department spoke with the BOD. At issue is the easement for the property which the property owner Mr. K. Lauridsen has offered to the District/the County. The County is not interested in accepting the easement but offered a possible solution to the BOD which would be an Outside User's Agreement. It would allow The District to use and maintain the area for a one-time fee of approximately \$3000.00. The BOD gave staff direction to further pursue the issue. The issues of liability and the exact amount of the fee need to be answered. This item will be placed on the next meeting Agenda in January for follow-up and further discussion. Manager Lepore will contact Mr. Lauridsen in the mean time to apprise him of the situation.

2. Permit Status Report:

There was one inspection in the month of November at 5670 Reindeer Place where an encroachment permit is needed. A letter was sent to the property owner who has to date not responded. A second certified letter will be sent by staff asking for compliance with the District requirement for a permit.

A letter has been sent to property owner at 5675 GSH requesting erosion control measures be installed. If there is no compliance, a second registered letter will be sent. If there is still no compliance, legal counsel will be sought by staff. Both property owners being sent certified letters will have two weeks to respond

The property owner at 5900 Silverado has been contacted concerning a drainage issue at his property. Staff was given direction not to further pursue this issue.

Staff will respond to a request for leniency made by the property owner at 5030 Stag Hill. He will receive \$797.00 back from his \$1500.00 deposit. The balance kept by the District is the \$250.00 non-refundable fee and the rest for inspections performed by engineering staff.

3. Annual Road Evaluations:

Teams have been formed for the road evaluation and review. The inspection process will take place after the first of the New Year.

4. Annual Update to District Code:

Manager Lepore gave her report on the Code and reviewed edits she had made. A discussion followed and suggestions for further changes were made by Board members. This item will be placed on the January Agenda for more review and discussion.

5. Oath of Office:

The Oath of Office was given to Director Turner by Manager Lepore. Director Turner's term will expire on December 5, 2014. The Oath of Office will be given to President Fulmer at the next Board meeting on January 12, 2011. The election of officers will be placed on that Agenda also.

6. LAFCO Ballot:

Director Simons motioned to vote for Muril Clift to fill the unexpired term of Davis Brooks as Special District Member to LAFCO. The motion was seconded by Director Turner and passed by voice vote. The Board authorized Manager Lepore to submit the ballot to LAFCO by electronic mail.

Board Discussion Items:

Director Comments:

Director Turner reported that the 2009/10 Audit is complete and correct.

Adjournment:

The motion was made to adjourn the meeting by Director Simons, seconded by Director Turner and passed by voice vote. The meeting was adjourned at 8:35 p.m. The next meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday January 12, 2011 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Nancy Sandecki, Recording Secretary