

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805)238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR FEBRUARY 9, 2011 BOARD MEETING**

**Call to Order and Flag Salute:**

President Fulmer called the meeting to order at 7:00 p.m.

**Roll Call:**

Directors Fulmer, Simons, Turner, and Bradley were in attendance. Director Milbury was absent. Manager Lepore and Secretary Giminez were also present.

**Consent Items:**

Director Turner made a motion to accept and approve the January Minutes, the Treasurer's Report, payment of the outstanding invoices, and Manager Lepore's report. Motion was seconded by Director Simons and passed by unanimous vote. The following invoices were approved for payment.

Beverly Giminez	\$	604.68	Secretarial services and supplies thru 1/31/11
Board Stipends	\$	400.00	For January 2011 meeting attendance
Wallace Group	\$	2375.51	Professional Services thru 12/31/10
Shipsey & Seitz	\$	80.00	Attorney Fees thru 12/31/10
County Clerk-Record	\$	306.15	November 2, 2010 Consolidated General Election
Mitch Frederick	\$	1605.24	For Invoice #011811-1 Stockpile of Cold mix and D.G.

**Public Comments on Agenda:**

None

**Board Action on Agenda Items:**

1. GSH/Geneseo Mailbox Area – Offer of Dedication  
Manager Lepore has contacted Mr. Seitz and provided him with all of the information that has been presented to the District at this time. Staff is awaiting a response at this time. It is recommended by Manager Lepore to continue researching options available to District, follow up with Legal Counsel, and return to the March meeting with further information.
2. Permit Status report  
There are currently nineteen (19) active permits, seven (7) permits on hold and forty one (41) final permits. There were three (3) inspections made during the month of January. Details listed below:

An investigation for the APN 015-325-024 – 5675 Ground Squirrel Hollow was completed on 1/21/11. Clean-up was completed to Boards approval.

Pending Situations

APN 015-325-024 - 5670 Reindeer Place (FULLER)

The property owner Mr. Fuller has submitted a request for a waiver of Encroachment permit/fee. After a brief board discussion of an Encroachment permit/fee waiver was unanimously denied by the Board. An Encroachment permit will be send to Mr. Fuller by Manager Lepore.

APN 015-331-002 - 5445 Ground Squirrel Hollow

Complaints received against property owner regarding mud being washed on GSH were investigated on 1/20/11. It was reported that there is severe rutting of the driveway resulting in moderate to substantial sediments onto GSH. Staff contacted the property owner via mail on 1/21/11. No response has been received to date.

APN 015-143-040 – 5970 Forked Horn Place

Construction activity was reported at 5940 Forked Horn. An inspection was made on January 20, 2011, and revealed that the construction work was at 5970 Forked Horn. A new concrete slab was observed and a building permit has not been issued for this work. No contact with the property owner has been made at this time. Manager Lepore has been instructed by the Board to send a letter to the property owner informing/advising them of necessary Encroachment Permit. Letter/information will be mailed by Friday, February 11, 2011.

3. Annual Road Evaluations:

A road evaluation was presented by Director Simons, district roads are doing well. There are a few areas in the district that need attention. It was mentioned that Ground Squirrel Hollow and Silverado are a priority. Manager Lepore will re-circulate 2009 bids and reports for mentioned areas to the Board. After Board discussion it was determined that areas of concern will be further evaluated and work orders and bids will be completed and presented for Board review at the March meeting.

A Motion was made by Director Turner to do an emergency repair at 5707 Forked Horn at a cost not to exceed \$2,500 To \$3,000. The motion was seconded by Director Simons and passed unanimously.

4. Nomination for LAFCO Special District Member:

Manager Lepore gave her report on the Nomination for the LAFCO Special District Seat. The Current Directors term, held by Ed Eby of NCSD, expired in December 2010. No action required at this time unless a nomination is made. No nomination was made at this time.

5. SDRMA Election – 2011 Board of Directors:

The SDRMA Board of Directors is looking for three director seats. If the Board would like to nominate someone to fill the seats now is the time. Nominations will be on the Ballot. Ballots will be out and due in September 2011.

**Board Discussion Items:**

Public Comments:

None

Director Comments:

None

**Adjournment:**

A motion was made to adjourn the meeting by Director Turner, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:35 p.m. The next meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday March 9, 2011 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary