

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR OCTOBER 9, 2013 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:05 p.m.

Roll Call:

Directors Simons, Turner, Fulmer, Duckworth and Dougherty were in attendance. Manager D’Ornellas and Secretary Giminez were also present.

Public Comment

None

Consent Items

Director Duckworth made a motion to accept and approve the September Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Dougherty and passed by roll call vote by Directors Simons, Turner, Dougherty, Duckworth and Fulmer. The following invoices were approved for payment.

Beverly Giminez	\$ 434.36	Secretarial services thru 9/30/13 Inv. #29
John D’Ornellas	\$ 963.77	Gen Mgr. Consulting for September
Board Stipends	\$ 500.00	BOD Meeting 9/11/13
Cyber Scriber	\$ 138.25	Invoice #4659 Site update
	\$ 390.00	Invoice #4668 Site Domain Renewal
Pam Fulmer	\$ 481.53	Office Max 2-Brother Printer, Fax, Scanner
Pam Fulmer	\$ 100.00	Replacement check #1717-void-lost check

General Manager Report

Your GM notified the County Elections office about Allen Duckworth's appointment to fill the vacancy caused by Mike Millbury's resignation. County Elections provided the Oath of Office and received a Form 700 from both Mike and Allen. We also filed another statement of Facts with the State and County due to the change on the Board.

Director Fulmer and your GM met with Supervisor Arnold on September 13 at the Templeton CSD office. Ian Hoover, Operations Manager of the Paso Robles Country Disposal also joined the meeting to discuss solid waste powers. Supervisor Arnold agreed to help the District with activating solid waste powers if the Board decided to pursue this action. A solid waste meeting has been scheduled with County staff on October 18th at 10:00 a.m. at the Heritage Ranch CSD office to discuss the mechanisms for moving from a County solid waste contract to a GSHCSD contract. If the Board chooses to move forward the next step would be an application to LAFCO

to activate one of our latent powers (solid waste). LAFCO charges a \$2500 deposit to cover its cost to process the application. Before we consider this action a workshop is suggested to provide our residents information on why we are considering activating solid waste powers.

There was also discussion of the Paso Robles groundwater basin issue and the Fox Hills development. The Supervisor discussed the concept of local agencies activating water powers as a method to provide water service to residents on a region wide basis.

There was also discussion of the necessity of a monthly Board meeting. Most CSDs have a monthly meeting or sometimes two to three meetings per month. If something is on the agenda that requires Board action a meeting of a quorum of the Board is need. If there is not really anything that needs action, a monthly meeting is not necessary. The Government code only requires quarterly meetings. Less meetings save money on agenda preparation. After Board discussion it was decided to continue with monthly meetings.

Correspondence Received

The CSD received a letter from SDRMA (insurance) informing us that there were no claims in the past year and our fees have been reduced.

PRAAGS has submitted an application to form a water District. This district will include Agricultural and rural areas. This application excludes the cities and CSDs with water service. This means that GSHCSD district is within the boundaries of the application.

Your GM was contacted by the homeowner at 5660 GSH regarding the permit and some culvert/drainage work he planned to do on his property. The owner was referred to Steve for advice on how to proceed. It was discussed that if culverts were being moved that an encroachment permit would be needed.

Discussion Items:

1. Permit Status:

There are currently four (4) active permits, six (6) permits on hold and zero (0) permits were finalized last month.

Palomar Homes has begun the permit process for a 1,500 square foot shop on the property of 5660 Ground Squirrel Hollow, This property owner, Robert Wilcox, provided a written description of culvert and driveway work that he plans on doing. A pre project inspection has not yet been done. The standard new project \$1,500 developer permit fee will be paid. It was discussed that any encroachment permit fee needed for drainage work would be deducted from the \$1,500 that was previously paid for the shop permit.

2. Annual Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short

listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

A list of other priority road projects can now be developed. Limited funds are still available for other projects until the first installments of the 2013/14 road assessments are paid in December 2013. Various repairs on the worst section of the base roads can be scheduled now pending the first rain of the season. A list of roads should now be prepared so we can move once the roads get some moisture.

A road evaluation was prepared by Directors Turner and Duckworth. At the last meeting it was agreed by the Board to do some emergency work on Impala, and some pothole patching on Silverado and Pepper Tree Way this work has not yet been completed and will be scheduled to be completed within the next few weeks.

After a review of the road evaluation by the Board it was determined that some emergency work would be scheduled within the next few weeks on some base roads which will include Morning Star, Maverick and Buck way. It was also mentioned that a Board member would inspect some areas that District residents have had concerns with.

More base road work will be completed in the spring after the rains.

Directors/Managers Comments

None

Adjournment

A motion was made to adjourn the regular meeting by Director Turner, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:05 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday November 13, 2013 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary