

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR FEBRUARY 12, 2014 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00 p.m.

Roll Call:

Directors Simons, Turner, Fulmer, Duckworth and Dougherty were in attendance. Manager D’Ornellas and Secretary Giminez were also present.

Public Comment

Joe and Nancy Sanducki attended the meeting to thank the Board for all of their hard work and to let everyone know that they would be moving and wanted to say good bye.

Consent Items

Director Turner made a motion to accept and approve the January Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Duckworth and passed by roll call vote by Directors Simons, Turner, Dougherty, Duckworth and Fulmer. The following invoices were approved for payment.

Beverly Giminez	\$ 400.00	Secretarial services thru 1/31/14 inv. #33
John D’Ornellas	\$ 1,191.51	Gen Mgr. Consulting for January
Board Stipends	\$ 500.00	BOD Meeting 1/8/14
Catherine Turner	\$ 10.81	Stamps and Postage
Paso Robles Press	\$ 113.30	Public Notice for Solid Waste Inv. 3193
Mitch Frederick	\$ 2,375.00	Emergency Repairs on DG roads 020414-1
SLO County	\$ 2,825.00	Encroachment Permit and Bond

General Manager Report

Over the last several months your Board has commented that it would be good to meet with our County Supervisor, Debbie Arnold, to discuss the Paso Robles Basin water issue and other items of mutual interest. Director Fulmer has met with Debbie Arnold and a meeting has been scheduled for 6:00 p.m. on Thursdays, February 13th at our usual meeting location, Meridian Fire Station. Supervisor Arnold wants to meet with the GSHCSD Board and the community to discuss water issues, the proposed water district, and options and impacts to the GSHCSD.

As required by State law all officials and designated employees must file a Statement of Economic Interest annually. This statement is known as the form 700 and for the 2013 year is due by April 1st.

The LAFCO Commission is scheduled to take action on our request to activate solid waste powers at their March 20th meeting in San Luis Obispo at 9:00 a.m. This meeting was originally scheduled for February 20th but was postponed. The Commission will send new cards with notice of meeting to all residents.

Correspondence Received

A letter was received from the County regarding solid waste powers.

Discussion Items:

1. **Road Improvements funding Programs:**

Your GM discussed with the Board an option of retaining a loan from the United States Department of Agriculture Rural Development loan program. The idea is to do one large road project to get all of the roads up to standard with an engineered project that provide good specification and standards. As requested by the Board at the last regular meeting your GM has gathered more information on this issue.

The District's revenue for last fiscal year was \$156,760. Of this amount, \$155,011 was from road assessments. The new proposed solid waste fund should produce approximately \$10,000 per year and increasing in future years. Calculations show that if we were to borrow \$700,000 at 4% for 20 years, our annual loan repayment would be \$52,000.

The USDA requires a licensed engineer to design and create specification for work. Besides the engineering fee, there are legal cost and bond counsel to create a nonprofit middleman to satisfy the USDA in terms of collateral arrangements. These other costs will be approximately \$25,000. The entire process takes approximately 8 months from application to approval of loan.

It was proposed that Director Simons and Steve Bayus calculate an estimate of how much it would cost to complete all of the roads in the District before proceeding with this program.

The Board will continue this discussion at future meeting(s).

2. **Permit Status Report:**

There are currently four (4) active permits, six (6) permits on hold and zero (0) permits were finalized last month.

There was one new permit in January, Wilcox at 5660 Ground Squirrel Hollow for an encroachment permit, initial inspection.

There was evidence of construction of a shop at 5675 Lone Pine. GM to check on permit status with the County.

The owner at 2075 Maverick has made a driveway at the rear of his property and needs an encroachment permit. The recent rains have caused dirt/mud to run onto the District road. A letter was previously sent to the homeowner.

3. **Annual Road Evaluations:**

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area,

followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Director Simons put together specification for the work on approaches. Directors Simons and Steve Bayus met with the county to complete the permit specifications. An encroachment Permit was received for the work connected to Geneseo. A \$325 permit fee and a \$2,500 damage bond was paid to the County. Bond is returned if all work meets County specifications and no damage is done to Geneseo.

The specified work is as follows:

Base and pave approach on Silverado at Geneseo. Base and pave approach on Pepper Tree at Geneseo.

A motion was made by Director Turner to award the above road work to Mitch Fredrick. The motion was seconded by Director Duckworth and past by unanimous voice vote.

Funds are available now for the base road projects. Director Simons put together specification for bids on the base roads including ripping, re-grade and add base to fix wash boarding and pot holes. The Board will have RFP's ready to send out to bid at the next regular meeting pending upcoming rains.

Mr. Chris Shaeffer at 5565 Forked Horn was concerned with rain water that sheets off and destroys the road. He would like to know what the Board's plans are to correct this issue. The water drains off of his neighbors property and onto his property. He would be more than happy to help with this problem. The Board will review this issue and try to solve this problem.

Directors/Managers Comments

It was mentioned by Director Fulmer that any e-mails sent to other Board members are not meant for discussion, just for information. It would be a violation of the Brown Act to discuss any issues outside of a regular meeting.

The Board received a "good job" from a resident on Peppertree. Also received a "Thank You" for the work done on Black Tail.

There will be a California Special Districts Association annual meeting (social hour, dinner, & silent auction) on February 21, 2014 at 5:30 p.m. for any Board members that would like to attend.

A special meeting with Supervisor Debbie Arnold is scheduled for February 13, 2014 at 6:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, CA.

Adjournment

A motion was made to adjourn the regular meeting by Director Turner, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:37 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday March 12, 2014 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary