

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805)238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR APRIL 9, 2014 BOARD MEETING**

**Call to Order and Flag Salute:**

Director Simons called the regular meeting to order at 7:00 p.m.

**Roll Call:**

Directors Simons, Turner, Duckworth and Dougherty were in attendance. Director Fulmer was absent. Manager D’Ornellas was also present. Secretary Giminez was absent.

**Public Comment**

None

**Public Workshop**

An informational Workshop was conducted by James Caruso and Cheryl Cochran of the SLO County Planning and Building Department for Paso Robles Groundwater Basin Plumbing Retrofit Program. This program consists of looking at all water issues in the Paso Robles Groundwater Basin and trying to develop new water sources and ways to reduce conflicts between agricultural and residential. The Retro fit program is one way to offset some of the water issues. This program is looking to retro fit older toilet and shower heads with newer and more efficient replacements. Most homes constructed before 1994 will be eligible for the program. Toilets will be replaced with 1.28 GPF and shower heads with 1.5GPM or less. To determine if you are eligible for the program, residents can call Cheryl Cochran at 805-781-1366 or email: ccochran@co.slo.ca.us. GSHCSD will post the retro fit program to its website.

**Consent Items**

Director Duckworth made a motion to accept and approve the March Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Dougherty and passed by roll call vote by Directors Simons, Turner, Dougherty and Duckworth. The following invoices were approved for payment.

Beverly Giminez	\$ 400.00	Secretarial services thru 3/31/14 inv. #35
John D’Ornellas	\$ 2,052.65	Gen Mgr. Consulting for March 2014
Board Stipends	\$ 500.00	BOD Meeting 3/12/14
Vivian Wagner	\$ 155.00	Small Project Permit refund 5730 GSH

**General Manager Report**

On March 20th Your Manager John D’Ornellas attended the LAFCO Public Hearing to activate our Solid Waste Powers. LAFCO approved our application and will now proceed with a protest hearing which will be conducted on May 15th. Upon approval, the CSD will have to join the Integrated Waste Management Authority. After approval of the May 15th meeting the CSD will

need to work with Paso Waste and the County to transfer all GSH solid waste accounts to our control to provide for receiving the franchise fees.

California Special District Assoc. asked the CSD to comment on a proposed legislative bill dealing with recycled paving material requirement and recycled base material. We do use RAP material in hot mix but we do not on based roads.

**Correspondence Received**

None

**Discussion Items:**

1. Road Project-Maintenance/Improvements on Base Roads:

RFP's were sent to 8 Contractors, 3 responded and did the walk. Manager D'Ornellas and Director Simons did the walk through with the contractors which lasted over 2 hours. An addendum was added to the proposals at that time to clarify certain items. Three bids were received with an \$8,000 difference between the high and low. David Cry Inc. was awarded the project with the low bid of \$95,231.

A Motion to accept the bid from David Crye was made by Director Simons and seconded by Director Duckworth. The Vote was carried by all.

2. Development Adjacent to Ground Squirrel Hollow:

There is an active permit under review from the County for 2490 Maverick. This parcel is just outside of the CSD boundary. The CSD can work with the County Planning Department and the Board of Supervisors regarding the roads as to outside development using our roads. There is also the option of approaching LAFCO regarding our sphere of influence, developers fees, annexing to the CSD, etc. It was also suggested that your Manager draft a letter to County Planning with these issues on this permit.

3. Road Improvement Funding Programs:

It was decided to get a rough estimate of what the Board plans to do on the roads. Director Simons and resident Steve Bayus stated they would do an estimate in the near future. If not, the Board can have Mr. Carnes give us an estimated plan and cost for the project. This will be done before the Board decides whether or not to file a pre-application for a Loan.

4. Permit Status Report:

There are currently two (2) active permits, eight (8) permits on hold and zero (0) permits were finalized last month. There is one permit waiting for fees and one new permit on Blossom.

James Caruso from the County Planning and Building Department stated that all parcels within the GSHCSD had been flagged, meaning we would be informed of any action on that parcel before a permit would be issued.

5. Annual Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

No evaluations will be performed at this time. The Board will wait until all of the DG roads are completed and the district has received it's fees from the County to determine what other areas need repairs.

**Directors/Managers Comments**

Director Simons stated that if he cannot do the road evaluation for the pre-application for the USDA program that Rob Carnes should be contacted for the project.

**Adjournment**

A motion was made to adjourn the regular meeting by Director Dougherty, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 9:09 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday May 14, 2014 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary