

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

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*groundsquirrelhollowcsd.org*

**MINUTES FOR AUGUST 13, 2014 BOARD MEETING**

**Call to Order and Flag Salute:**

Director Fulmer called the regular meeting to order at 7:00p.m.

**Roll Call:**

Directors Fulmer, Simons, Turner, Duckworth and Dougherty were in attendance. Manager D’Ornellas and secretary Giminez were also present

**Public Comment**

None

**Consent Items**

Director Simons made a motion to accept and approve the July Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Duckworth and passed by roll call vote by Directors Simons, Turner, Dougherty, Fulmer and Duckworth. The following invoices were approved for payment.

CSDA	\$ 59.00	Invoice #32395 Ethics Training Dir. Simons
Beverly Giminez	\$ 400.00	Secretarial services thru 7/31/14 inv. #38
John D’Ornellas	\$ 1,060.12	Gen Mgr. Consulting for July 2014
Board Stipends	\$ 500.00	BOD Meeting 7/9/14
Cyber Scriber	\$ 66.50	Web site posts inv. #4910
County of SLO	\$ 522.26	LAFCO Budget Allocation 2014/15

**General Manager Report**

Earlier this year your Board was informed of a loan program available from the USDA that would allow the District to take out a low interest loan to repair and chip seal all of the District roads at one time. Your manager received an email from Al Correale, our local United States Department of Agriculture Rural Development loan program representative. Mr. Correale was advised that your Board was interested in pursuing this option and agreed to have a local road contractor to do an informal cost estimate on the scope of a chip seal project for GSH roads for review.

It was noted that this loan program has many benefits but also has a very heavy administrative/legal burden and if the Board decides to pursue this options they must be careful of the details and the program requirements because there could be some changes that are not initially understood at the beginning of the process.

Mr. Steve Bayus a resident within the District completed an evaluation and estimate to chip seal all of the existing base and chip seal roads. This estimate also includes the repaving of Ground Squirrel Hollow Road. The estimated cost to do all of the roads would be \$1.3 million dollars. The Estimated cost of a \$1 million dollar loan at 4% interest would be approximately \$73K per year payment. The District currently has a County tax collection of approximately \$155K and a Solid waste franchise tax

collection of approximately \$13K per year. Total revenue collected is approximately \$168K per year. Other loan or grant options may also be available to the District.

Many Grounds Squirrel Hollow residents were present at the meeting to show their support in pursuing the USDA loan option.

The Board agreed to put this issue on the October agenda for further discussion.

Your GM spoke with Ian Hoover, General Manager Paso Robles Waste, regarding negotiations for a new Solid Waste Franchise Agreement. We are currently operating under the County Solid Waste Franchise Agreement that will expire in December of this year. Ian is motivated to begin discussion with GSHCSD on a new Franchise Agreement. It is recommended that your Board either appoint an ad-hoc committee to meet with the Manager and Paso Robles Waste representative over the next few months to begin negotiation on a new franchise agreement or appoint the General Manager to begin negotiation with Paso Waste and provide your Board with monthly updates and issue of key concern. Any new franchise agreement is tentative until reviewed by legal counsel and approved by the full Board at a public meeting.

### **Correspondence Received**

None

### **Discussion Items:**

#### **1. Conflict of Interest Code Update:**

Every two years the District's required to review its Conflict of Interest Code, make any necessary changes, and submit the code to the County Board of Supervisors for approval. The proposed amendments respond to required changes by the County Clerk and provides updates to our Code.

The changes in the code are the designated employees that must file Statements of Economic Interest and updates to the disclosure categories to meet State guidelines.

A primary purpose of the code is to require disclosure of those types of investments, interests in real property, sources of income, and business positions that designated positions may affect in their decision-making.

Our current conflict of interest code has positions that no longer exist and positions that do not vote on matters or make independent decision on financial matters.

It was suggested that the requirement to submit a Statement of Economic Interest (Form 700) by the District Engineer, District Treasurer and District Secretary be removed from the Conflict of Interest Code.

Director Fulmer took a roll call vote to adopt Resolution 2014-07 updating and amending the District's Conflict of Interest Code and direct staff to forward Code to County Board of Supervisors for approval.

Don Dougherty - yea

Allen Duckworth - yea

Cathy Turner - yea  
Scott Simons - yea  
Pam Fulmer - yea

2. Street Signs:

At the July meeting your Board discussed the issue of speed warning signs on GSHCSD roads. The issue your Board was concerned with was the liability risk of controlling/warning about speed on the roads under your management. The Board discussion centered around the lack of enforcement by GSHCSD, the lack of a speed analysis done on any roads and the fact that the roads are not designed per Caltrans standards. Your Board indicated there were four simple speed limit signs at the four entrances to the community.

Your GM contacted our insurer, Special District Risk Management Authority (SDRMA), for advice on the issue of liability for controlling/warning about speed on our roads. Dennis Timoney, Chief Risk Officer of SDRMA, was asked the following questions:

- a. Should the four speed signs at the entrance be taken down due to the lack of speed analysis on the Roads?
- b. Should the CSD simply get out of the road speed issue all together?
- c. Should the four existing speed signs be modified to "suggested speed"?
- d. Should more speed signs be placed around the community for safety issues?

Mr. Timoney advised that the District lacks any type of enforcement authority and cannot issue tickets for "speeding" violations. However, the District can put up basic speed law (25MPH) signs. He indicated that California Government Code provides several provision that relate to the questions of speed warning signs and liability.

The District may install basic speed signs but would have no enforcement powers in regards to those signs. The District would hold no liability for posting signs with basic speed suggestions.

Permit Status Report:

There are currently seven (7) active permits. Of these, two have been active for some time with no inspections.

Active Permit:

Clark, New Development Permit - 5432 Blossom, received plans from owner, received \$1500 permit fee. Initial inspection done by inspector.

Vanderlip, New Development Permit - 5539 Reindeer, received plans from owner, received \$1500 permit fee. Initial inspection done by inspector.

Haggmark, (Palomar Homes) New Development Permit - 5125 white Tail, received \$1500 permit fee from contractor. Requested plans before final inspection. Initial inspection done by Inspector.

Alexander, Small Project Permit - 5525 Prancing Deer, partial garage conversion, 300 square foot project, received \$250 permit fee.

Lehar, Small Project Permit - 2125 Maverick Way, 320 square foot shed installation, received \$250 permit fee.

General Contractor Brandon Silva of Silva Construction was present at the meeting requesting a permit waiver. He is doing a kitchen remodel at 5991 Silverado and there will be no impact to the District roads. Your GM will write a standard letter to the County stating that there will be no permit fee required for this job.

It was reported that a modular home was being set up at 5110 Stagg Hill.

Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

There were no projects approved last month.

Directors/Managers Comments

Director Duckworth thanked the residents for attended the meeting.

It was announced that beginning in the new term the Board will have Director Duckworth returning for a two year term and Director Fulmer returning for a four year term. There is also a 4 year term being filled by Ed Martinson he will be taking over Director Turners seat on the Board. There was also discussion of the Proposed Water District.

Adjournment

A motion was made to adjourn the regular meeting by Director Turner, seconded by Director Dougherty and passed by unanimous voice vote. The meeting was adjourned at 8:45 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday September 10, 2014 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary

