

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805)238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR SEPTEMBER 10, 2014 BOARD MEETING**

**Call to Order and Flag Salute:**

Director Simons called the regular meeting to order at 7:05p.m.

**Roll Call:**

Directors, Simons, Turner, Duckworth and Dougherty were in attendance. Director Fulmer was absent. Manager D’Ornellas and secretary Giminez were also present

**Public Comment**

None

**Consent Items**

Director Dougherty made a motion to accept and approve the August Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Duckworth and passed by roll call vote by Directors Simons, Turner, Dougherty, and Duckworth. The following invoices were approved for payment.

|                 |             |  |
|-----------------|-------------|--|
| John D’Ornellas | \$ 1,345.12 | August Statement                           |
| Beverly Giminez | \$ 400.00   | Secretarial services thru 8/31/14 inv. #39 |
| Board Stipends  | \$ 500.00   | BOD Meeting 8/13/14                        |
| Stephen Bayus   | \$ 800.00   | Invoice #125 Road Estimate for Loan        |
| Cyber Scriber   | \$ 43.75    | Web site posts inv. #4930                  |
| Kevin Lehar     | \$ 155.00   | Permit Refund-2125 Maverick                |

**General Manager Report**

Your GM spoke with David Church, Executive Office, LAFCO, on the question of GSHCSD activating its water powers. It is unlikely that any County area would gain approval to opt out of the new water district if it is formed. However, any resident (or CSD) could request their property be excluded from the new district during the LAFCO public hearing process of its formation.

The process to activate water powers includes the same application as was used for solid waste but the documentation is much more intense. The application would have to include a plan and funding mechanism, a vote of the people to pay a new assessment or tax to fund water services. It is unlikely that an application to activate water powers would be approved if there would be no water services provided.

Ian Hoover, General Manager of Paso Robles Waste has been provided with a draft solid waste agreement. The District is currently operating under the County Solid Waste Franchise Agreement that expires on January 31, 2015.

## Correspondence Received

The District has received an accommodation for no property claims in 5 years from our insurance company. The District's premiums have decreased by approximately \$1,000.

## Discussion Items:

### 1. Road Chip Seal Project Loan - Next Steps:

In past meetings the Board has discussed an interest in incurring debt to complete one large chip seal project for all roads within the GSH District. This project would also include drainage and culvert work as well as improvements to existing chip seal roads. The idea is to do one large road project to get all of the roads up to chip seal standards with an engineered project with good specification and standards.

Mr. Stephen Bayus has provided the District with a good detailed breakdown estimate of all of the roads. A summary of the total cost includes:

|  |             |
|--|-------------|
| A. Chip seal existing base road and partial chip seal roads: | \$ 812,138  |
| B. Improve existing chip seal roads:                         | \$ 166,610  |
| C. Improve Ground Squirrel Hollow Road - Option #2           | \$ 315,950  |
| Total:   | \$1,294,698 |

In the next few months the Board will weigh the pros and cons of the project and make a decision whether or not to incur debt to do some or all or none of the above listed work. The above estimate does not include the cost of an engineer, processing fees or administrative costs.

If the Board decides to proceed with some or all of the work listed above and have gathered all information and debt level, a formal workshop/meeting with home owners within the District will be scheduled to receive their input on the proposed actions. A mailing to each property owner is suggested with a presentation on the proposed project and annual debt payment.

### 2. Solid Waste Franchise Agreement:

Your GM provided Paso Robles Country Disposal with a draft franchise agreement to start the discussion. This draft was approximately 50 pages long and very detailed. The proposed length of term is 10 years and will expire on January 1, 2025. As of this proposed agreement the rates will stay the same. Usual circumstance can increase rates. A rate adjustment is reviewed by the Board each year. The Solid Waste company can approach the Board to increase rates. The franchise fee is currently 10%.

The Board can request clean up days. This can include extra garbage pick up on certain days per year or providing a roll off container for residents to dispose of extra waste items.

### Permit Status Report:

There are currently seven (7) active permits. Of these, two have been active for some time with no inspections. There were no new permits in August.

#### Active Permit:

Clark, New Development Permit - 5432 Blossom, received plans from owner, received \$1500 permit fee. Initial inspection done by inspector.

Vanderlip, New Development Permit - 5539 Reindeer, received plans from owner, received \$1500 permit fee. Initial inspection done by inspector.

Haggmark, (Palomar Homes) New Development Permit - 5125 white Tail, received \$1500 permit fee from contractor. Requested plans before final inspection. Initial inspection done by Inspector.

Alexander, Small Project Permit - 5525 Prancing Deer, partial garage conversion, 300 square foot project, received \$250 permit fee.

Lehar, Small Project Permit - 2125 Maverick Way, 320 square foot shed installation, received \$250 permit fee.

A complaint was received regarding dirt on the road at 2075 Maverick. Owner was grading and removing dirt from side of house to install stairs and parking area. The owner was notified that an encroachment permit would be needed at a cost of \$365.00. The owner was present.

Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

The Monthly Road evaluation will be delayed until the loan details are sorted out.

Directors/Managers Comments

Director Turner will be leaving the Board after her last meeting in November. Director Turner has proposed to retain her accounting duties for \$150.00 per month. This proposal will include all that she is currently doing at this time.

Adjournment

A motion was made to adjourn the regular meeting by Director Turner, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 8:30 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday October 8, 2014 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary