

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR OCTOBER 8, 2014 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:05p.m.

Roll Call:

Directors, Simons, Fulmer, Turner, Duckworth and Dougherty were in attendance. Manager D’Ornellas and secretary Giminez were also present.

Public Comment

None

Consent Items

Director Duckworth made a motion to accept and approve the September Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Dougherty and passed by roll call vote by Directors Simons, Fulmer, Turner, Dougherty, and Duckworth. The following invoices were approved for payment.

John D’Ornellas	\$ 1,607.56	September Statement
Beverly Giminez	\$ 400.00	Secretarial services thru 9/30/14 inv. #40
Board Stipends	\$ 400.00	BOD Meeting 9/10/14
Cyber Scriber	\$ 285.25	Invoice #4954 Web Update
Cyber Scriber	\$ 360.00	Web site posts inv. #4960 Annual Server Fee
Alan Alexander	\$ 155.00	Permit Refund-5525 Prancing Deer

General Manager Report

Your GM provided Cyber Scriber with several updates to our website including, adopting resolutions, road work project cost summary, new solid waste service language, and proposed community wide chip seal debt project.

An email from Snap-On tools asking for more information on the Snap-On vehicle that was reported to them via their company website in regards to speeding on Ground Squirrel Hollow. The reporting party submitted the GSHCSD Manager's email and phone number as the reporting party. This complaint/claim was witnessed and reported by a GSH resident. Your GM relayed to Snap-On what was reported by the resident but did not personally witness the actual alleged speeding.

AB 2453, Paso Robles Basin Water District was signed by the Governor on September 16. It is now the law allowing a hybrid water district to be formed by January 1, 2019, in the Paso Robles Basin. It does not mean that a water district will actually be formed only that it can based on the provisions of AB 2453. The following steps must be followed in order for a Water District to be formed: A petition to LAFCO to form the district must be submitted, LAFCO requires studies detailing the district’s plans, powers, boundaries and costs. Three votes will take place. formation must get 50% + 1 of all landowners' approval based on 1 landowner per vote. Vote could be weighed on how many acres are

owned. Funding vote based on Prop 218 for an assessment or tax based on votes weighted by the assessment paid. Vote for election of the first nine board members based on AB 2453 language.

Correspondence Received

None

Discussion Items:

1. Road Chip Seal Project Loan - Next Steps:

In past meetings the Board has discussed an interest in incurring debt to complete one large chip seal project for all roads within the GSH District. This project would also include drainage and culvert work as well as improvements to existing chip seal roads. The idea is to do one large road project to get all of the roads up to chip seal standards with an engineered project with good specification and standards.

- A. Chip seal existing base road and partial chip seal roads: \$ 812,138
 - B. Improve existing chip seal roads: \$ 166,610
 - C. Improve Ground Squirrel Hollow Road - Option #2 \$ 315,950
- Total: \$1,294,698

Your GM did speak with several funding sources and the USDA Rural Development program seems to be the best fit for our needs.

Mr. Al Correale, Programs Specialist at the Santa Maria USDA office was present at the meeting and presented the Board with information on their rural development program. Mr. Correale indicated that GSHCSD has previously submitted a pre-application for the Rural Development program but withdrew interest during the review process. The Board may still be able to use this pre-application to start the process again. USDA offers competitive interest rates and their program is focused on infrastructure development for small rural communities. There is no cost to start the USDA application process.

In the next few months with the district property owners input the Board will weigh the pros and cons of the project and make a decision whether or not to incur debt to do some or all or none of the above listed work. The above estimate does not include the cost of an engineer, processing fees or administrative costs. Your Board in consultation with the project engineer, must determine the final scope of work. The total amount of almost \$1.3 million is likely at the maximum of our comfort level for debt.

Rob Carnes our District engineer was present at the meeting and predicted the cost to be closer to \$2 million to complete all of the proposed project.

If the Board decides to proceed with some or all of the work listed above and have gathered all information and debt level, a formal workshop/meeting with home owners within the District will be scheduled to receive their input on the proposed actions. Your GM has acquired a new mailing list for all property owners that can be used for a mailed information sheet and workshop notice. This workshop should occur in the next few months.

A motion was made by Director Simons to allow a budget of \$4,000.00 and direct your GM to proceed with the USDA application process, public input on debt and the initial bid process that will include traffic calming issues. The motion was seconded by Director Dougherty and passed by unanimous voice vote.

2. Permit Status Report:

There are currently six (6) active permits. Of these, two have been active for some time with no inspections. There was one new permit in September..

Closed/Final Permits during the Month:

Alexander - Small Project Permit - 5525 Prancing Deer, partial garage conversion, 300 square foot project, \$250 permit paid.

Lehar - Small Project Permit - 2125 Maverick Way, 320 square foot shed installation, \$250 permit paid.

Active Permit:

Clark, New Development Permit - 5432 Blossom, received plans from owner, received \$1500 permit fee. Initial inspection completed.

Vanderlip, New Development Permit - 5539 Reindeer, received plans from owner, received \$1500 permit fee. Initial inspection completed.

Haggmark, (Palomar Homes) New Development Permit - 5125 white Tail, received \$1500 permit fee from contractor. Requested plans before final inspection. Initial inspection completed.

Robinson - Encroachment Permit - 2075 Maverick. Grading permit from County. Fee pending. Initial inspection completed.

3. Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

The Monthly Road evaluation will be delayed until the loan details are sorted out.

Director Simons ordered street signs.

Directors/Managers Comments

None

Adjournment

A motion was made to adjourn the regular meeting by Director Turner, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 8:35 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 12, 2014 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary