

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR DECEMBER 10, 2014 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00p.m.

Roll Call:

Directors, Simons, Fulmer, Martinson, and Duckworth were in attendance. Director Dougherty was absent. Manager D’Ornellas and secretary Giminez were also present.

Public Comment

None

Consent Items

Director Duckworth made a motion to accept and approve the November Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Simons and passed by roll call vote by Directors Simons, Fulmer, Martinson, and Duckworth. Director Dougherty was absent. The following invoices were approved for payment.

John D’Ornellas	\$ 967.15	November 2014 Statement
Beverly Giminez	\$ 479.91	Secretarial services thru 11/30/14 inv. #42
Board Stipends	\$ 500.00	BOD Meeting 11/12/14
Ground Up	\$ 1,187.50	Invoice #1308 Inspection Road Project Cost info.
Cyber Scriber	\$ 47.25	Web site update Inv. #5004
CSDA	\$ 488.00	2015 Membership dues
Mitch Frederick	\$ 425.00	Inv. #12614-1 Delivery of 1 load DG base

General Manager Report

Your GM spent time working with Ian Hoover from Paso Robles Country Disposal to negotiate a new contract agreement. Time was also spent working on the Community Road Project.

It was discussed that Director Simons will order road signs for Play Doe, Mulberry and Blossom.

Correspondence Received

There is an Ethics Seminar being held in January. Director Martinson has one year to complete his ethics training and can choose to attend the January Seminar.

Discussion Items:

- 1. Committee Report on Community Chip Seal Project Funding and Scope of Work Options:**
At the October meeting, your Board reviewed preliminary cost and scope of work for chip sealing all base roads, improving existing chip seal roads, and improving our main access road of Ground Squirrel Hollow. USDA Rural Development Program staff gave a presentation on their loan for the proposed community road project. Your Board directed the District Engineer

and Manager to further refine the cost estimate per public works standards and prepare funding scenarios for the project for a future public workshop. As the newsletter was being prepared it became clear that we needed a GSHCSD proposed funding process on how the project can be accomplished. Before we publish anything on a community road project we need a proposal on how we can fund the project.

The District Engineer took the initial preliminary cost for the project and updated it with public works/prevaling wage standards, project contingency cost, and design/engineering/inspection cost. The total updated project cost was \$1,956,071 for all phases of the work including chip sealing existing base roads, improving current chip seal roads and improvements to main access road of GSH. The project cost makes it impossible to fund with current tax income.

Your Board discussed the option to add a new assessment to all property owners to fund the project and appointed an ad-hoc committee to meet and develop both scope of work of the project and new assessment funding options. The job of the Committee is not to design/engineer the project but rather to propose what is likely to work for the community for both its desires for new roads and community's ability to finance it. Committee members include Pam Fulmer, Ed Martinson, Cathy Turner, Steve Bayus, Reddy Reddy, and Kevin McCamy. The Manager coordinated the meeting and provided financial and public works contracting information.

The Committee held its first meeting on December 4, 2014 at Mr. Reddy Reddy's home. All of the Committee members attended the meeting with the exception of Kevin McCamy. Mr. McCamy did provide some of his ideas via email.

After some discussion it was determined that the size of the project should be reduced to chip sealing the base roads only. By reducing the project size there would be a funding need of approximately \$1.2 Million with engineering and other project costs. This would be a yearly new assessment of approximately \$270 for 20 years including the financing cost for those who live on base roads only. This would leave the current tax assessment funds to maintain the existing roads.

It was discussed by the Board that original tax funds in excess, after all roads were maintained could potentially be used to pay down the loan. If the Special assessment does not pass then the base roads will not be chip sealed.

A news- letter will be mailed to all owners after the January meeting explaining project details and proposed new assessment and a notice of a public workshop at the February meeting. Based on the input from property owners after the February meeting the Board will make a decision to proceed with the loan and assessment process or not.

2. Solid Waste Franchise Agreement:

The GSHCSD Manager and Ian Hoover, General Manager of Paso Robles Country Disposal, have reached tentative agreement on a new solid waste franchise agreement. The proposed agreement is tentative until approved by your Board at a public hearing. The proposed agreement is the result of several drafts that have gone back and forth between both parties and negotiations on several items. The new agreement does not increase the solid waste service rates for 2015.

There were a few changes made to the new proposed contract. The majority was standard for a solid waste franchise agreement.

Director Simons made a motion to schedule a public hearing in January to discuss the proposed solid waste franchise agreement. The motion was seconded by Director Martinson and passed by unanimous voice vote.

3. LAFCO Nomination:

The Local Agency formation Commission (LAFCO) is an independent local government agency that has planning and growth powers over all cities, counties, and special districts. San Luis Obispo county special districts have two representatives on the LAFCO Board. The current special district LAFCO regular members are Marshal Ochylski of Los Osos CSD and Muril Clift of Cambria CSD. If any of the regular members are not in attendance at a meeting, the alternate member takes the seat. The special district alternate seat is held by Robert Enns of Cayucos Sanitary district. The seat currently held by Marshall Ochylski is up for election for a term expiring December 2018. The other LAFCO representatives include two elected officials from cities, two from the County, and one member of the general public. Special district members on LAFCO do not represent their agencies but rather all County special district.

The two nominations for the open special district seat on LAFCO are:

Barbara Gray, Director, Cambria Healthcare District and
Marshal Ochylski, Director, Los Osos CSD

A motion was made by Director Duckworth to nominate Marshall Ochylski, Director, Los Osos CSD to the open special district seat on LAFCO. The motion was seconded by Director Simons and passed by unanimous roll call vote.

4. Permit Status Report:

There are currently six (6) active permits. There were no changes from last month.

Per Board direction, county building permit research was done for 5020 Whitetail Place. Your Board had seen activity at this site and asked about permit status. The County received a building permit application on November 21st for home construction. County staff is reviewing building plans and the owner is getting all other permit conditions met. We have not yet been contacted by the owner or builder. There were no new permits in November.

Closed/Final Permits during the Month:

None

Active Permit:

Clark, New Development Permit - 5432 Blossom, received plans from owner, received \$1500 permit fee. Initial inspection completed.

Vanderlip, New Development Permit - 5539 Reindeer, received plans from owner, received \$1500 permit fee. Initial inspection completed.

Haggmark, (Palomar Homes) New Development Permit - 5125 white Tail, received \$1500 permit fee from contractor. Requested plans before final inspection. Initial inspection completed.

Robinson - Encroachment Permit - 2075 Maverick. Grading permit from County. Fee pending. Initial inspection completed.

5. Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

It was mentioned that some erosion due to the current rains was evident at Silverado and Peppertree.

There were no road evaluations done in the month of November.

Directors/Managers Comments

A motion was made by Director Fulmer to approve Ed Martinson to be added as a signatory on all banking items. The motion was seconded by Director Simons and passed by unanimous voice vote.

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:23 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, January 14, 2015 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary