

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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groundsquirrelhollowcsd.org

MINUTES FOR JANUARY 14, 2015 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00p.m.

Roll Call:

Directors, Simons, Fulmer, Martinson, Dougherty and Duckworth were in attendance. Manager D’Ornellas and secretary Giminez were also present.

Public Comment

None

Consent Items

Director Duckworth made a motion to accept and approve the December Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Martinson and passed by roll call vote by Directors Simons, Fulmer, Martinson, Dougherty and Duckworth. The following invoices were approved for payment.

John D’Ornellas	\$ 1,907.98	December 2014 Statement
Beverly Giminez	\$ 400.00	Secretarial services thru 12/31/14 inv. #43
Board Stipends	\$ 400.00	BOD Meeting 12/10/14
Cyber Scriber	\$ 26.25	Web site update Inv. #5035
MTM	\$ 730.00	Emergency Repair Pepper Tree Inv. #10052
Catherine Turner	\$ 150.00	Inv. #1 Bookkeeping for December 2014
Paso Robles Newspaper	\$ 33.48	Inv. #2928 Legal Notice Posted 1/16/14
Shipsey & Seitz, Inc.	\$ 192.00	Inv. #107546

General Manager Report

Your GM had several phone calls/emails with SLO County Public Works - building inspection staff on how our road permit process was working. Your GM told them that, in general, the coordination between GSHCSD and SLO County has gotten better over the last year. But not perfect.

Your GM was asked to confirm that a project at 5730 GSH for finalizing the permit. GSHCSD gave a final approval letter on February 20, 2014. This gives an ideal of the County's inspection/approval process and timeline and ours.

Your GM also received a call from an architect for the project on 5020 White Tail Place. County is requesting a letter from the GSHCSD approving payment of fees before plan submittal. A new development package and \$1500 invoice was mailed to the architect.

Director Fulmer overheard a staff member at the County office talking to a customer discussing permit issues at GSH and offered to assist. County would not final a permit until approval from GSHCSD. This was for an encroachment permit on 2075 Maverick that staff had sent numerous documents to the

owner and had several phone calls/emails with the owner and they still did not seem to understand the GSHCSD permit process. Director Fulmer collected a check from the owner and the final was issued.

Your GM requested and received an updated property owners list with names, addresses and mailing addresses to send out correspondence.

Correspondence Received

Correspondence was received from the Special Districts with miscellaneous information.

There is an Ethics Seminar being held on January 22nd in Templeton. Director Martinson has one year to complete his ethics training and can choose to attend the January Seminar.

Discussion Items:

1. Committee Report on Community Chip Seal Project Funding and Scope of Work Options:

At the December meeting, your Board reviewed a proposed scope of work for chip sealing all base roads and funding the project through a new assessment. A project scope and funding recommendations were developed by an ad-hoc committee that considered the highest priority project and community needs that can get funding support. The committee proposed a funding scenario whereby the project will be funded by the parcels that are located on base or partial base roads that will receive the highest benefit from the project. Based on the engineer project cost estimate to chip seal all base roads of \$1,220,000 with 328 parcels at a 20 year, 4% USDA loan, the annual new assessment would be approximately \$270.00 per parcel per year for base or partial base roads only. This number could increase or decrease depending on the many variables. The Committee suggested the GSHCSD Board could make an annual discretionary decision to pay down the loan if a healthy road improvement reserve is maintained. This special assessment will be in addition to the special tax that is already in place.

A news- letter will be mailed to all owners in January explaining project details and proposed new assessment and a notice of a public workshop at the February meeting. Based on the input from property owners after the February meeting the Board will make a decision to proceed with the loan and assessment process or not.

If the Board chooses to proceed with the Community Chip Seal Project and the community votes to do the project it may not be completed until the spring or fall of 2016.

2. Solid Waste Franchise Agreement:

This meeting is a public hearing to receive testimony on proposed Solid Waste Franchise Agreement.

The final Solid Waste Franchise agreement with Paso Robles Country Disposal has been presented to the Board for approval. The proposed agreement does not have any substantial solid waste service changes from what is occurring now in the community.

The length of term is fifteen (15) years commencing on February 1, 2015 and expiring on February 1, 2030.

The agreement does not increase the solid waste service rates for 2015. However there will likely be a rate increase in 2016.

The Franchisee shall pay to the GSHCSD a ten percent (10%) of Franchisee's gross revenues for collection and disposal of solid waste within the District.

Franchisee shall have the right and privilege to operate collection vehicles and equipment on any and all streets, public ways, rights-of-way, or easement in the boundaries of District.

Each year throughout the term of the agreement, Franchisee shall conduct a Clean-Up Event, during which it will collect up to two cubic yards of additional solid waste generated by each of the Franchisee's customers within the District.

The Franchisee shall file with the District a bond, payable to district, securing Franchisee's faithful performance of its obligations under this agreement. The principal sum of said bond will be twenty five thousand dollars (\$25,000). In the alternative, Franchisee may submit either an irrevocable letter of credit for \$25,000.00 from a financial institution acceptable to the District Manager and District Counsel for the full term of the agreement.

It was negotiated that Paso Robles Country Disposal will provide a \$25,000.00 bond.

Open public hearing:

Is there any comments or objections? No Comments or objections were made.

Close public hearing.

Director Fulmer called for adoption of the new Solid Waste Franchise Agreement by roll call vote.

Director Fulmer - yea

Director Simons - yea

Director Dougherty - yea

Director Duckworth - yea

Director Martinson - yea

The New Solid Waste Franchise Agreement was passed by unanimous roll call vote.

3. Permit Status Report:

There are currently five (5) active permits. Of these, two have been active for several years. There were two changes from last month.

Closed/Final Permits during the Month:

None

Changes from last month Permits:

Robinson Encroachment Permit - 2075 Maverick. Grading permit from County. Encroachment fee paid. Inspection complete.

Stanley small project - 5950 Silverado Place. A 140 sq. ft. utility room addition to an existing home. Small project on an existing home parcel with an a/c driveway. No impact to roads, letter issued for no permit requirement.

Active Permit:

Clark, New Development Permit - 5432 Blossom, received plans from owner, received \$1500 permit fee. Initial inspection completed.

Vanderlip, New Development Permit - 5539 Reindeer, received plans from owner, received \$1500 permit fee. Initial inspection completed.

Haggmark, (Palomar Homes) New Development Permit - 5125 white Tail, received \$1500 permit fee from contractor. Requested plans before final inspection. Initial inspection completed.

4. Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

It was discussed that 5971 Silverado has a blocked culvert. Director Simons will inspect culvert. Erosion was noted at 5950 Silverado. Erosion was also noted on parts of Lone Pine to GSH caused by a clogged culvert.

It was reported that a resident took two loads of base and put it in his driveway. GSHCSD will send a letter to homeowner explaining that the material in the stockpiles are to be used on community roads only and not for personal use.

Your GM will send a letter to 5675 GSH requesting that they remove the mud run off from the road.

Directors/Managers Comments

Supervisor Debbie Arnold will be invited to the February meeting to give an update on the water basin.

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:11 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, February 11, 2015 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary