

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR APRIL 8, 2015 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:11p.m.

Roll Call:

Directors Fulmer, Martinson, Dougherty and Duckworth were in attendance. Manager D’Ornellas and secretary Giminez were also present. Director Simons was absent.

Public Comment

Terry Railey a resident within the GSHCSD complimented the Board on a job well done.

Consent Items

Director Martinson made a motion to accept and approve the March Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Dougherty and passed by roll call vote by Directors Fulmer, Martinson, Dougherty and Duckworth. The following invoices were approved for payment.

John D'Ornellas	\$ 1,309.21	March 2015 statement
Beverly Giminez	\$ 400.00	Secretarial services thru 3/31/15 inv. #46
Board Stipends	\$ 400.00	BOD Meeting 3/11/15
Cyber Scriber	\$ 26.25	Web site update Inv. #5104
Catherine Turner	\$ 229.91	Inv. #4 Bookkeeping for February 2015 & toner cartridge
Crosby Co.	\$ 3,500.00	2013/2014 Audit Inv. #971
Scott Simons	\$ 70.96	Statewide Signs Maverick & Mulberry
Mitch Frederick	\$ 10,025.00	Peppertree way repairs Inv. #031715-1
KVC	\$ 3,360.00	Consulting Service for Proposed chip seal project Inv. #20540
Vince Vanderlip	\$ 1,000.00	Permit Refund 5539 Reindeer Place

General Manager Report

Your Board will be hosting a workshop for the SLO County Flood Control and Water Conservation District at the May 13th meeting. The SLO County Flood Control and Water Conservation staff are meeting with the communities located in the Paso Robles groundwater basin to provide information on the new state law (Sustainable Groundwater Management Act-SGMA) and the proposed water district formation process. The County Board of supervisors have dedicated staff to prepare for the implementation of GSMA and the formation of a water district in the basin. SGMA was signed into law on September 14, 2014 and requires management of all groundwater basins in California in a sustainable manner over a long term horizon. Water cannot be pumped from the basin faster than water is being recharged. Either local agencies will manage their groundwater basins or the state will come in and manage the basins.

Your GM received a report of road damage on Peppertree resulting from a new home construction project on Silverado. The contractor was notified and will work with the Board to fix the damage.

The County's plumbing retrofit program in the Paso Robles Groundwater Basin is providing new toilets and showerheads free of charge and is still an ongoing program. A new Cash for Grass program is being developed and will rebate removal of lawns and replacing with permeable groundcover or low water using plants. This new program should be running in late summer or early fall.

Correspondence Received

Your Board received a thank you for repairs on Peppertree. The new sign for Mulberry is spelled incorrectly. A new sign with the correct spelling will be ordered.

Discussion Items:

1. Engineer's Assessment Report Community Chip Seal Project:

At the February 11th community chip seal project workshop your Board heard public comment on the proposed project and directed the District Engineer to prepare the required Engineer's Assessment Report. At the March 11th meeting your Board reviewed the proposed project timeline and discussed cost saving options including reduction of the scope and funding engineering/loan cost from reserves. Your Board discussed the need for a survey of proposed assessed parcels to determine the support for the project once the Engineer's assessment report is complete.

The Assessment Report is not the construction plans to actually do the work. It is an engineer's calculated estimate of the improvement work needed and the cost of the work funded by a new or increased assessment.

The Engineer Assessment Report was prepared by Keith Crowe, PE, working with Rob Carnes. The Report contains the following specifics:

1. The assessment map contains 274 parcels within the new chip seal assessment are of about 4.3 miles of roads. The project will impact 52% of total parcels at GSHCSD.
2. Project construction cost is \$996,494 with a 20% contingency of \$199,290. Design cost is \$79,720 with construction management and inspection of \$59,790. An inflation factor of \$3,369 was added to the cost because we cannot construct the project until September 2016. Total project cost is \$1,372,671.
3. Calculated assessment per parcel is \$364.00. Engineer's recommendation is for a \$370.00 assessment per each parcel for the 20 years of the proposed USDA loan. Reduction in project cost will reduce the assessment. Approximately \$25 is reduced for the annual assessment for every \$100,000 reduction in project cost.

Currently all project costs (construction and engineering) are being financed through the proposed loan (and assessment). The total project cost will not be known until the project goes out to bid. The assessment ballot must be approved by property owners before we go out to bid (estimate ballot date February 2016).

A motion was made by Director Duckworth to reconvene the ad-hoc chip seal committee to look for ways to reduce the project cost and assessment and develop a letter that includes all cost information for the Community Chip Seal Project to be sent to all residents to gauge approval or disapproval of the project. The motion was seconded by Director Martinson and passed by unanimous voice vote.

It was discussed by the Board that if some of the work originally listed for the project could be completed using general funding this would lower the assessment.

2. Permit Status Report:

There are currently four (4) active permits. Of these, two have been active for several years. There was one changes from last month.

Closed/Final Permits during the Month:

Vanderlip - New development Permit - 5539 Reindeer Place, received plans from owner, \$1,500 permit fee paid. Initial and Final inspections complete.

Active Permits:

Clark - New development Permit - 5432 Blossom, received plans from owner, received \$1,500 permit fee, Initial inspection complete.

Vanderlip - New Development Permit invoice \$1,500 - 5880 Silverado, Invoice paid, initial inspection Complete.

3. Monthly Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Much of the discussion over the last few meetings has been about the "community wide chip seal project". Your Board is currently discussing priority road work projects for 2015. Director Simons will put together specs for GSH culverts, Peppertree and Forked Horn Hills. These repairs will be discussed at the next meeting.

Directors/Managers Comments

Cindy Steinbeck was expected to attend the meeting to discuss the current ground water situation. She was unable to attend. Director Allen Duckworth will be available to answer any questions on that subject.

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 8:01 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, May 13, 2015 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary