

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
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groundsquirrelhollowcsd.org

MINUTES FOR JANUARY 11, 2017 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00 p.m.

Roll Call:

Directors Fulmer, Simons, Duckworth, Martinson and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Election of President and Vice-President for 2017/2018: A motion was made for Director Fulmer to remain as President, and Director Martinson to become vice-president; the motion was passed by unanimous roll call vote.

Director Simons- Yes

Director Duckworth- Yes

Director Martinson- Yes

Director McCamy- Yes

Director Fulmer- Yes

Public Comment

Robert Wilcox- Mentioned that the culvert at 5661 Ground Squirrel Hollow Rd needs repaired and some clean up as its puddling on the road; to prevent standing water in this corner the owner has given the district permission to cut and/or move fences to make repairs.

Steve Bayus- Mentioned that Prancing Deer and the culvert at the end of Morning Star are holding up good and staying clear.

Ryan Adams- Recommended district installs more stop signs throughout the district roads; most concerned with GSH at Prancing Deer due to recent accident at that intersection. He will bring a proposal to the next meeting.

Signs Now has offered to pass on their wholesale pricing to the district to correct and/or replace signs as needed.

Operations Mailboxes update- The project was reported to SLO County Planning and Building dept. There is a possibility that a permit will need to be pulled; there are funds in the Operation Mailbox account to fund any necessary permits. Nick Buckley with SLO County Planning & Building is researching the issue to try and get the job done as quickly and cheaply as possible.
No CSD funds will be used for any permits or any other aspects of the project.

Consent Items:

A motion was made to accept and approve the consent items from December regular Meeting by Director Martinson and seconded by Director McCamy; Motion passed by unanimous vote.

The following invoices were approved for payment.

Sarah Switzer	\$ 400.00	Secretarial services thru 12/31/16 Inv#10
Dan Gilmore	\$ 1,665.65	General Manager for December 2016 Inv#8
Board Stipends	\$ 400.00	BOD Meeting 12/31/2016
Catherine Turner	\$ 224.50	Invoice #25 Bookkeeping thru 12/31/16 and Ink & Paper
Mitch Frederick	\$ 1,441.40	Inv# 121416 Furnish & Deliver Cold mix for Repairs
Scott Simons	\$ 18.85	Hay Bales for Morning Star Run off
Allen Duckworth	\$ 7,095.45	Operation Mailboxes/ Return of Deposits
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Total	\$ 11,245.88	

General Manager Report

Contracts are out for the Forked Horn and Peppertree hill projects. GM will verify contractors have received the bids.

There are training courses available for the board members, offered from the CA Special Districts Association, if board members are interested in attending the board will reimburse any expenses incurred.

Correspondence Received

None

Discussion Items:

1. Community Chip Seal Project Financing:

There was a delay with progress due to weather. GM will contact the county to continue moving forward. Hoping to move project forward by this summer.

2. Permit Status Report:

5901 Black Tail has had work done and it's good and clean.

5675 GSH needs to have owner figure out how to correct the drainage issue onto GSH before the permit can be signed off as complete.

Active Permits:

Robert Greene	APN 015-324-037	5631 Lone Pine Pl
Chad Austin	APN 015-142-006	5758 Prancing Deer
Larry Betschart	APN 015-143-030	5901 Blacktail
Richard Raper	APN 015-323-063	5675 Ground Squirrel Hollow

*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the Court permit staff.

3. Monthly Road Evaluations:

Kevin and GM took a ride to check out any possible issues in the community. Waiting for weather to clear up to proceed and conduct any necessary repairs. There were some minor repairs done at the bottom of Forked Horn Pl.

The south side of the hill near 5666 Silverado Pl wants to use some cold mix from the GSH supply. Director Simons will take a look at the problem and assess what needs to be done.

Need to get a load of DG ordered and delivered to the GSH storage area.

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

4. Annual Audit:

GM was to meet with Crosby; but Crosby did not get back to GM prior to meeting, so the draft is not prepared and ready for the meeting. GM will be sure it will be ready for the next meeting. Carry to next month.

Director/Manager Comments

Director Simons had a question about money for operation mailboxes. He was concerned that the money should not go into the GSH bank account. That is a private community project and not a project of the CSD. No CSD funds are being used for this project; it is being funded solely by donations from the community.

Adjournment

A motion was made to adjourn the regular meeting by Director McCamy, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 8:20 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, February 8th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary