

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR MARCH 8, 2017 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:05 p.m.

Roll Call:

Directors Fulmer, Simons, Duckworth, Martinson and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment

None

Consent Items:

There was one correction to the February minutes; spelling error.

A motion was made to accept and approve the consent items from February’s regular meeting by Director Martinson and seconded by Director Duckworth; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 2/28/17 Inv#12
Dan Gilmore	\$ 1,169.93	General Manager for February 2017 Inv#10
Board Stipends	\$ 500.00	BOD Meeting 2/28/17
Catherine Turner	\$ 150.00	Invoice #27 Bookkeeping thru 2/28/17
Mitch Frederick	\$ 7,750.00	Inv# 030217 Repairs on Morning Star
Pam Fulmer	\$ 472.84	Rocks for Stock pile & Staples (supplies and Microsoft word program)
SLO Clerk Recorder	\$ 577.71	No Election Fees
Cyber Scriber	\$ 504.00	CSD Website Updates
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Total	\$ 11,524.48	

General Manager Report

Forked Horn hill and Pepper Tree hill; Weather has halted progress.

Morning Star repairs are finished around the culverts that have been replaced.

GM still working with CalOES to try and obtain funding for emergency repairs that were attributed to the storms. {From FEMA}.

All board members need to fill out the Form 700 from the county.

Shandon-San Juan Water District- GM will look into this district more thoroughly and see if it may possibly benefit (or not) our district.

Correspondence Received

- Received a questioner from SDRMA
- Received a business credit informational notice from Dunn & Bradstreet.
- CSDA sent a notice that they have an open seat for their board.

Discussion Items:

1. Community Chip Seal Project Financing:

We have been in a holding pattern and we need to meet with various lenders to move forward. GM spoke with and submitted information for the special tax for the chip seal project to the county.

2. Permit Status Report:

Permits for 5758 Prancing Deer, 5901 Black Tail, 5675 Ground Squirrel Hollow have all been finalized and refunds have been issued.

Active Permits:

Robert Greene	APN 015-324-037	5631 Lone Pine Pl
Vince Vanderlip	APN 015-144-024	5898 Black Tail Pl

*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

3. Monthly Road Evaluations:

Requests for further evaluations of roads to receive Emergency Repairs:

Bob Stanley- {5950 Silverado} Culvert Repair (East of Pepper Tree)

*Heidi Huff- {1880 Pepper Tree} road deteriorated should have owner install culvert due to natural spring.

Steven Frederick- Silverado needs to be looked at for emergency repair.

*West end of Lone Pine Pl from Geneseo Rd to West Lone Pine (around the Pepper Tree intersection)

*Silverado from bottom of asphalt hill to the west corner near Geneseo Rd.

*Address any and all culverts that are plugged or damaged.

A motion was made to accept and approve the repairs at *Lone Pine, *Silverado and *Peppertree along with any *culverts that need repaired/cleaned not to exceed \$25,000, by Director Simons and seconded by Director Martinson, passed by unanimous voice vote.

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Director/Manager Comments

None

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 8:18 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, April 12th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary