

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR APRIL 14, 2021 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:00 p.m.

Roll Call- Directors Martinson, Duckworth, Simons, and McCamy were in attendance. Manager Gilmore and Secretary Switzer, Bookkeeper C. Turner were also present. Director Fulmer Absent.

Public Comment:

None

Consent Items:

A motion was made to accept and approve the consent items from March meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 4-0.

The following invoices were approved for payment:

| | | |
|------------------|-------------|---|
| Sarah Switzer | \$ 499.99 | Secretarial services thru 2/28/21 Inv#61 Anti-Virus |
| Dan Gilmore | \$ 1,048.95 | General Manager for March Inv#59 |
| Board Stipends | \$ 500.00 | BOD Meeting 3/10/21 |
| Catherine Turner | \$ 202.20 | Invoice #75 Bookkeeping thru March |
| Pam Fulmer | \$ 259.44 | Microsoft office App & Staples office supply |
| County of SLO | \$ 2,045.20 | Nov 3 rd Consolidated Gen Election |
| <hr/> | | |
| Total | \$ 4,555.78 | |

General Manager Report

GM got an email from Carbajal office regarding possible available funding. GM has until next week to get an application turned in to see if the district is eligible and if so how much. Just need to check the guidelines.

Correspondence Received

Email from SDRMA.

1. **Permit Status Report:**

The permit status board has been updated to reflect only current permits, permits on hold and recently completed permits.

NEW PERMITS:

5820 Prancing Deer, 015-142-039, PMTR2020-00834, Whilhite, Guest house, Issued Fee waiver agreement, \$250 fee paid.

Active Permits with ongoing work:

5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid

5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.

5602 Prancing Deer Herigstad Driveway Apron Permit Paid

5820 Prancing Deer, 015-142-039, PMTR2020-00834, Wilhite, Guest house, issued fee waiver agreement, \$250 fee paid.

***Enforcement of District Encroachment Regulation:**

5020 White Tail has put in a well and roughed in a driveway but the CSD has not received any sort of permits or information from the county.

5175 White Tail, two attempts made to contact by mail regarding encroachment fee.

5105 White Tail, New construction, No district permit on file *Finialled with county w/o our sign off.*

5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.

Other information:

5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

5498 Forked Horn, owners are replacing their fence in-place. They plan to modify their driveway connection to allow better access when towing trailers. They will get a permit for the work in the right of way.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. Monthly Road Evaluations:

Towards the end of March Director Simons and Steve Bayus met to discuss debris flow issues at Pepper Tree and Lone Pine. There was a request for a proposal from Mitch Fredrick Paving on how to address the issues. A proposal was received from Mitch Fredrick Paving dated April 2, 2021 for an amount of \$23,960. It is recommended that we accept the proposal.

Also had the corner of Morning Star and Maverick looked at, solutions discussed and requested a proposal from Mitch Fredrick Paving. A proposal was received dated April 2, 2021 for an amount of \$ 10,932. It is recommended that the board accept the proposal.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion*

and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

3. Consideration of District Road Extensions:

Researching all the districts lot lines and district boundaries regarding the lots outside the district boundaries. Trying to determine how the "Fox Hill" development area would have access to their lots for future development. At this time the district feels strongly that the development should get the access through Geneseo (per the originally filed subdivision plot map). GM will look into what the district needs to do to prevent the development from accessing that area using the district roads.

Director & Manager Comments:

None

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Duckworth and passed by unanimous voice vote, 4-0. The meeting was adjourned at 8:14 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, May 12th, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

Sarah Switzer

Sarah Switzer, Recording Secretary