

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR AUGUST 8, 2018 BOARD MEETING**

**Call to Order and Flag Salute:**

Director Fulmer called the regular meeting to order at 7:00 p.m.

**Roll Call-** Fulmer, Martinson, Duckworth, McCamy and Simons were in attendance. Manager Gilmore and Secretary Switzer were also present.

**Public Comment**

Amber Johnson spoke about Measure G, she is in opposition of the measure. She shared information and is asking for a no vote during this year’s general election.

Scott Duran had a question about the approval of the cost and invoice approvals for projects.

General Manager Gilmore suggest we add invoices information and invoice numbers to the minutes for further clarification to the public.

**Consent Items:**

A motion was made to accept and approve the consent items from July’s special meeting, with corrections, by Director Martinson and seconded by Director Simons; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 7/31/18 Inv#29
Dan Gilmore	\$ 1,689.69	General Manager for July 2018 Inv#27
Board Stipends	\$ 500.00	BOD Meeting 7/25/18
Catherine Turner	\$ 150.00	Invoice #44 Bookkeeping thru 7/31/18
Mitch Fredrick	\$ 3,250.00	Drain Work @5590 Forked Horn Inv#080318-1
County of SLOACTTC	\$ 591.39	LAFCO Budget Allocation 2018/19
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Total	\$ 6,581.08	

**General Manager Report**

Road maintenance tax and chip seal assessment proofs were approved by the tax collector’s office. General election information has been submitted to county as required in order to be able to hold our reelection of board members with the November general election; as well as the Conflict of interest policy certification.

**Correspondence Received**

Notice from California regarding employment poster rules for employees. (GSHCSD doesn't have any employees, but poster has been put on file.)

**Discussion Items:**

1. **Permit Status Report:**  
**No New Permits**

New driveway has been graded in at 5455 Morning Star, board has not received any paperwork on this new driveway, General Manager Gilmore will investigate.

Active Permits:

Castaneda/Schmidt APN 015-143-039 5975 Black Tail PI Permit# 2017-01510

Vince Vanderlip APN 015-143-025 5895 Black Tail PI Permit # 2016-07314

Robert Greene APN 015-324-037 5631 Lone Pine PI \*

(\*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

GM got bids back for pothole repair project on north end GSH, Gunsmoke, Mulberry, Impala, Blossom, Pepper Tree (Lone Pine to Silverado) and Silverado. The job has been awarded to the lowest bidder, Mitch Fredrick Paving.

A motion was made to accept, approve and the job to the lowest bidder Mitch Fredrick Paving, by Director McCamy and seconded by Director Duckworth, passed by unanimous voice vote.

\*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

**Public Comment:**

None

**Director Comment:**

None

3. **Sign Installation Project:**

Spoke with Jim Brophy "The Sign Guy" with North County Sign Service about installing 30 signs throughout the district to aide as a subtle reminder to residents to slow down on the roads. At first,

he said he was too busy to help out, since that conversation the GM has sent a proposal over to “The Sign Guy” to review. If proposal is received back before the next meeting it will be presented at that time. If he is unable to do the work the GM and board members will continue to look for a licensed reliable company or contractor to install the signs.

**Director Comments:**

Director McCamy mentioned there are some areas on Forked Horn and Buck Way that need some repair.

**Public Comment:**

Mr. S. Bayus was surprised at the amount of the bid total from Papich Construction. It seems extremely high seeing.

**Adjournment**

A motion was made to adjourn the regular meeting by Director McCamy, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 7:58 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, September 12th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary