

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES AUGUST 11, 2021 BOARD MEETING**

**Call to Order and Flag Salute:**

Director McCamy called the regular meeting to order at 7:05 p.m.

**Roll Call-** Directors Martinson, Duckworth, Simons, Fulmer, and McCamy were in attendance. Manager D. Gilmore, Secretary S. Switzer and Bookkeeper C. Turner were also present.

**Public Comment:**

Kellen Haney - Frustrated with the speed humps. Supposed to be to industry standard. Were put in and changed a few days later. Wants to know what the ‘standard’ for a speed hump is.

**Consent Items:**

A motion was made to accept and approve the consent items from June & July meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 5-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 800.00	Secretarial services thru June & July Inv# 63 64
Dan Gilmore	\$ 2,053.71	General Manager for June-July Inv#62&63
Board Stipends	\$ 500.00	BOD Meeting 6/9/21
Catherine Turner	\$ 200.00	Invoice #78-79 Bookkeeping thru June & July
Santa Cruz County Bank	\$ 24,156.55	Chip Seal Payment #16
Mitch Frederick	\$ 3,500.00	Speed Bumps & signs / Pepper Tree & Lone Pine
Pam Fulmer	\$ 30.45	Blue printer & Graphics – Maps
Cyber Scriber	\$ 480.00	Annual Server Maintenance – 10/1/2020-2021

---

Total \$ 31,920.71

**General Manager Report**

Due to a solid waste Franchise Agreement update, all consumer products must meet a new industry standard. PR Country Disposal previously paid 2% of their revenue to the IWMA, due to SB1383 and other regulatory challenges, they have determined they need to raise their rate to 3.25% This will affect the consumers, supplies the district employees or managers purchase. They must meet this new standard. There will also likely be a small increase in the cost of the trash service as well. This may cause the district to hold a public hearing giving our residents the opportunity to protest the increase.

An owner of a property South of White Tail is asking how to access their properties behind the chain that is currently up across the road. It was explained to the owner how to access their property since it is outside the boundaries.

**Correspondence Received**

None

1. **Permit Status Report:** New well on Black Tail.

**NEW PERMITS:**

None

Active Permits with ongoing work:

5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid  
5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.  
5820 Prancing Deer, 015-142-039, PMTR2020-00834, Wilhite, Guest house, issued fee waiver agreement, \$250 fee paid.

*\*Enforcement of District Encroachment Regulation:*

5020 White Tail has put in a well and roughed in a driveway but the CSD has not received any sort of permits or information from the county.  
5175 White Tail, two attempts made to contact by mail regarding encroachment fee.  
5105 White Tail, New construction, No district permit on file *Finalled with county w/o our sign off.*  
5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.

Other information:

5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.  
5498 Forked Horn, owners are replacing their fence in-place. They plan to modify their driveway connection to allow better access when towing trailers. They will get a permit for the work in the right of way.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

July 19 the speed humps were installed on Lone Pine and Pepper Tree. After inspecting the speed humps, it was decided to lower the speed humps as it appeared that they were too high and cars were scraping on them. After that work was done the humps seem to be working as they were designed to work.

Additional repairs were done to the edges between Lone Pine and Forked Horn. Gazelle and Rein Deer needs some attention and need to figure out the best way to address the current damage or current issues without having to tear out and rebuild the entire road. The best option might be to double chip or pave or slurry over; it's still being discussed on how to fix/upgrade the best way possible that's within the boards budget. Need to go back to Cal Poly or another professional to help figure out the exact cause of the road to deteriorate. Fixing the problem before repairing the road would be the best option so there is no money wasted.

Public Comment:

S. Bayus- Recommend treating the soil to try and kill whatever causing the road to deteriorate. Not worth trying to fix the road without fixing the problem first.

Need to contact the insurance for the semi-truck roll over (Pepper Tree).

Kellen Haney- Wants to know the status of Lone Pine and Pepper Tree drainage issue.

Scott Durian- Since some other projects were put on the 'back burner' and wants to know which project will be finished next. Maybe look at Playdoe.

*\*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

Director & Manager Comments:

Duckworth- Any results from the meeting with Supervisor Debbie Arnold?

Simons- Selling his house and needs to step down from the CSD Board effective this month (August).

Adjournment

A motion was made to adjourn the regular meeting by Director Simons, seconded by Director Fulmer and passed by unanimous voice vote, 5-0. The meeting was adjourned at 8:30 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, September 8, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

*Sarah Switzer*

Sarah Switzer, Recording Secretary