

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR DECEMBER 9, 2020 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:01 p.m.

Roll Call- Directors Martinson, Duckworth, Fulmer, Simons, and McCamy were in attendance. Manager Gilmore and Secretary Switzer, Bookkeeper C. Turner were also present.

Oath of Office for New and Incumbent Directors & Selection of Board President and Vice-President:

Director Duckworth nominated McCamy President, Duckworth nominated Ed and Scott seconded as Vice President.

Public Comment:

Director Fulmer got the mailbox up for packet pick up.

Consent Items:

A motion was made to accept and approve the consent items from November meeting, with corrections, by Director Duckworth and seconded by Director Simons; Motion passed by unanimous voice vote. Roll call 5-0.

The following invoices were approved for payment:

Sarah Switzer	\$	550.00	Secretarial services thru 11/30/20 Inv#56
Dan Gilmore	\$	950.00	General Manager for November Inv#55
Board Stipends	\$	500.00	BOD Meeting 11/11/2020
Catherine Turner	\$	200.00	Invoice #70 Bookkeeping thru 10/31/2020
Pam Fulmer	\$	39.85	Mailbox for Packets

Total	\$	2,239.85	
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General Manager Report

County delivered a load of sand to our staging area on GSH. GM and Bookkeeper is working with auditor to complete the yearly audit report. LAFCO wants a copy of our audit report.

Correspondence Received

None

1. **Permit Status Report:**

The permit status board has been updated to reflect only current permits, permits on hold and recently completed permits.

Active Permits:

None

**Enforcement of District Encroachment Regulation:*

~5095 White Tail, Owner sent payment into Bookkeeper for encroachment fee.

5175 White Tail, two attempts made to contact by mail regarding encroachment fee.

5105 White Tail, New construction, No district permit on file *Finalled with county w/o our sign off.*

5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.

5645 Forked Horn, Owners expected to submit permit application and fee for work to be done.

Other information:

5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

Got payment from Hanson Aggregates (Insurance claim) for the power pole that they knocked down and damaged GSH, the total reimbursement was \$1,125.

President McCamy asked board members to go out and drive the neighborhood to look for any areas of concern that we need to put on the repair list for 2021.

Look into do another double chip over the remainder of GSH, Gazelle, Reindeer and Whitetail; Patching and single chip where need be based on available funding.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

3. **Resolution 2020-08, Purchase of Tax-Default Lot**

The county has offered the tax defaulted lot to the district for purchase around May 2021. The purchase price should be around \$9,300. Look into the tax repercussions and possible increases in our insurance costs.

Director Simons made the motion to approve Resolution 2020-08 to purchase the tax-default land, Duckworth seconded the motions, it passes with a 5-0 roll call vote.

4. **Signers on Checking Account Resolution 2020-09:**

Director Simons made a motion to approve resolution 2020-09 to add new signer to the checking account, Director Martinson seconded the motion, passed with 5-0 roll call vote.

Director & Manager Comments:

If everyone will please make your regarding repairs that need to be done to bring the next meeting.

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Fulmer and passed by unanimous voice vote. The meeting was adjourned at 7:54 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, January 13, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary