

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FEBRUARY 9, 2022 BOARD MEETING**

**Call to Order and Flag Salute:**

Director McCamy called the regular meeting to order at 7:01 p.m.

**Roll Call-** Directors McCamy, Martinson, Duckworth, Fulmer, Wilcox and were in attendance. Manager Gilmore, Secretary Switzer and Bookkeeper Turner were also present.

**Public Comment:** None

**Consent Items:**

A motion was made to accept and approve the consent items from Jan meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 4-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru Jan Inv# 69
Dan Gilmore	\$ 1,215.95	General Manager for Jan Inv# 68
Board Stipends	\$ 500.00	BOD Meeting 1/12/22
Catherine Turner	\$ 248.24	Invoice #84 Bookkeeping Jan & Supplies
Santa Cruz Bank	\$ 24,094.86	Payment #18 Chip Seal Payment
<hr/>		
Total	\$ 26,459.05	

**General Manager Report:**

IWMA update, emails and phone calls several times a month, Paavo Ogren has been hired to manage the IWMA. Paavo has been with the County Public Work Director and Oceano CSD, so he’s been very helpful with some of the complex situations. There may be increases in the trash service but that increase also increases our revenues.

SERMA Renewal Questionnaire- GM received an email to let us know we need the fill out the questioner for the district’s liability insurance, need to disclose the lot that was purchased on Forked Horn.

**Correspondence Received:**

Board member handbook  
Insurance Cert

**Permit Status Report:**

**NEW PERMITS:**

-Silverado, 015-151-002, County Health Department Well permit #2021\_193, Paul Maroney owner. Received word of Miller Drilling on the property, County planning/Bldg has no info.  
-Peter Lopez has paid for development permits for two properties, one at 5880 Forked Horn and one at 5975 Black Tail (\$1,500 deposit for each). No County permit yet. Initial activity will be to rough grade a driveway so the well driller has access.

**Active Permits with ongoing work:**

-5686 Silverado, 015-324-026, Erickson, Driveway apron improvement. Staff is processing a standard encroachment permit for \$360.  
-5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid  
-5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.  
-5820 Prancing Deer, 015-142-039, PMTR2020-00834, Wilhite, Guest house, issued fee waiver agreement, \$250 fee paid.  
-5985 Blacktail 015-143-041, PMTR2019-02535, Michael Harrod Builder, \$1500 permit deposit has been paid.  
-5686 Silverado, 015-324-026, Erickson, driveway apron improvement. Staff processing standard encroachment permit for \$360

**\*Enforcement of District Encroachment Regulation:**

-5020 White Tail has put in a well and roughed in a driveway but the CSD has not received any sort of permits or information from the county.  
-5175 White Tail, two attempts made to contact by mail regarding encroachment fee.  
-5105 White Tail, New construction, No district permit on file *Finialled with county w/o our sign off.*  
-5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.  
-5858 Black Tail, 015-144-015, President McCamy noted substantial grading activity, County has not issued a permit.  
-5050 White Tail, Ramsey Asphalt paved a driveway apron without a permit. GM needs to follow up with a letter to the owner and the contractor.

**Other information:**

-5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

1. **Monthly Road Evaluations:**

Not much new, due to colder weather, waiting on good weather to complete some projects on our list for Gazelle/Reindeer.

Recommendations or projects in the works:

Debris flow improvement at Pepper Tree at Lone Pine

Edge erosion repair, several locations.

Culvert on Silverado and Forked Horn, need to get a quote on those.

Public Comment:

Getting a list together of additional work that needs to be done.

*\*All award of contracts for work should be done by motion, second and roll call vote*

*\*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

**Director/Manager Comments:**

None

**Adjournment**

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Wilcox and passed by unanimous voice vote, 5-0. The meeting was adjourned at 7:44 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, March 9, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

*Sarah Switzer*

Sarah Switzer, Recording Secretary