

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR JULY 8, 2020 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:05 p.m.

Roll Call- Directors Martinson, Duckworth, Fulmer, Simons, and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment:

None

Consent Items:

A motion was made to accept and approve the consent items from June’s meeting, with corrections, by Director Fulmer and seconded by Director Simon’s; Motion passed by unanimous voice vote. Roll call 5-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 6/30/20 Inv#57
Dan Gilmore	\$ 1,695.94	General Manager for June Inv#50
Catherine Turner	\$ 200.00	Invoice #67 Bookkeeping thru 6/10/20
Cyber-Scriber	\$ 160.00	Domain Name- 9 years
Carmel & Maccasha	\$ 250.00	Attorney Fees for Resolutions

Total \$ 3,114.94

General Manager Report

FEMA has granted the GSHCSD final approval to the Multi-Jurisdictional Hazard Mitigation plan. The county will be sending those out in batches. GM will let us know when we get that letter. SLO County Integrated waste Management authority has asked the CSD to place a link on the website but it’s already in place.

Correspondence Received

Email from Resident requesting a Dead-End sign on Prancing Deer.
Email complaint about 5105 Morningstar, a trench has been cut across the road.

1. **Public Hearing and adoption of Resolution 2020-04, establishing Special Tax for road maintenance to be collected by county with the FY2020-21.**

Board of Directors of GSHCSD initiated the 2% per year increase of the annual Special Tax Road assessment, resulting in an increase of \$6.44 per parcel. This will bring the total assessment amount to \$328.28 for the year of 2020/2021 for all 525 parcels. This small increase will bring in an increase in revenue for the road maintenance to \$3,381.00.

Public Comment: None
Board Comments: None
Ed Simons 2nd. Roll call vote 5-0

2. **Public Hearing and adoption of Resolution 2020-05, establishing the Special Assessment for the Chip Seal Project to be collected by the county with the FY 2020-21 Tax roll.**

The Chip Seal Special Assessment of \$155 per parcel in the assessment area. Unlike that road tax, the chip seal has no escalation of the amount. The assessment also has a limited life of twenty (20) years or until the project is paid off, whichever comes first. There are 269 parcels for an annual revenue of \$41,695. The county adds a \$2.00 per parcel collection fee for a final cost of \$157.00 per parcel.

Public Comment: S. Durian- Can he pay the total amount due for the entire 20 years' worth of the tax (\$3,100+/-) and get name taken off the list of parcels that pay.
Board Comments: Doesn't think that's an option the way it's set up with the county.
Fulmer made motion to accept Resolution 2020-05, Simons 2nd, Roll call vote 5-0

3. **Resolution Hearing to adoption of Resolution 2020-06, establishing the Districts FY2020/21 Final Budget.**

Districts preliminary budget for fiscal year 2020-21. Authorized to publish the notice for public hearing for the proposed final FY2020-21 budget. Legal notice was printed in the Atascadero News & Paso Press on Friday June 18, 2020 and again on Friday, June 25, 2020. It will also be published on the Districts website.

Public Comment: None
Director Comments: None
Martinson made motion to accept budget, Duckworth 2nd. Roll Call vote 5-0

4. **Permit Status Report:**

5105 White Tail- GM got in touch with a representative at Palomar homes regarding the district permit requirement. They will be getting in touch with Cathy to get payment in and have corrected and patched the cut area.

Active Permits:

Michael Esser APN 015-292-031 5020 Stagg Hill N/A (district fee paid)

**Enforcement of District Encroachment Regulation:*

5095 White Tail, two attempts made to contact by mail regarding encroachment fee.
5105 White Tail, New construction, No district permit on file.
5175 White Tail, two attempts made to contact by mail regarding encroachment fee.
5745 Silverado, county code enforcement action for early grading. Erosion control installed.
owner expected to get county permit for further work.
5645 Forked Horn, Owners expected to submit permit application and fee for work to be done.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

5. **Monthly Road Evaluations:**

Waiting for the work to begin on the GSH road repair project by Mitch Fredrick Paving. Should hopefully be able to begin in the next couple weeks.

Public comment- Mr. Bayus would like to meet with Mr. Simons and GM and go over the plan to get the project complete and mark out what needs to be marked.

Director McCamy asked about what everyone wants to do regarding the email from the resident at Peppertree regarding the dead end.

5570 Forked Horn has an area that is chipping away and needs looked at or repaired.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

6. **Consolidated General Election**

County clerk sent the district a notice dated April 29, 2020 notifying us that 3 seats on the board are up for re-election. Aug 7, 2020 is the deadline to file. Motion to approve resolution 2020-07 roll call vote 5-0, Simons, Martinson second. Roll call vote 5-0.

Director & Manager Comments:

None

Public Comment:

None

Adjournment

A motion was made to adjourn the regular meeting by Director Simons, seconded by Director Fulmer and passed by unanimous voice vote. The meeting was adjourned at 8:09 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, Aug 12th, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

Sarah Switzer

Sarah Switzer, Recording Secretary