

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR JULY 25, 2018 BOARD MEETING**

**Call to Order and Flag Salute:**

Director Fulmer called the regular meeting to order at 7:02 p.m.

**Roll Call-** Fulmer, Martinson, Duckworth, McCamy and Simons were in attendance. Manager Gilmore and Secretary Switzer were also present.

**Public Comment**

None

**Consent Items:**

A motion was made to accept and approve the consent items from June’s regular meeting, with corrections, by Director Martinson and seconded by Director Duckworth; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 6/30/18 Inv#28
Dan Gilmore	\$ 1,386.79	General Manager for June 2018 Inv#26
Board Stipends	\$ 400.00	BOD Meeting 6/13/18
Catherine Turner	\$ 150.00	Invoice #43 Bookkeeping thru 6/30/18
Paso Robles Newspaper	\$ 350.20	Public notice budget, chip seal, road tax
Mitch Fredrick	\$ 11,360.00	Chip seal extra work phase 3 Inv# 0612518-2
Mitch Fredrick	\$ 27,640.84	Balance due on Chip seal phase 3 Inv# 061218-1
Santa Cruz Bank	\$ 24,502.90	Chip Seal Loan
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Total	\$ 66,190.73	

**General Manager Report**

GM received a notice from the county clerk to review our conflict of interest code, to be certain it is up to date. If the code is older than five years it will need to be updated, ours was last updated August 2014, so we have one more year before we need to update. Our conflict of interest code meets the standards and no amendment is required at this time.

**Correspondence Received**

None

**Discussion Items:**

1. **Community Chip Seal Project:**

Phase 3 has been completed 100% by our contractor Mitch Fredrick Paving. The total cost difference for the project came in a little higher than our loan (3.9%) and the difference was paid out of the available road maintenance funds.

**Comments on Chip Seal Project:**

Mr. Bayus from Mitch Fredrick Paving mentioned that they repaired the resident's fence on Lone Pine that was damaged during the chip seal project construction, the resident was happy with the repairs done.

2. **Permit Status Report:**

**Nothing New**

5895 Blacktail has been completed.

New application and deposit for 5975 Black Tail, (Castaneda/Schmidt)

5675 GSH- Raper- Cut a driveway and needs to pay encroachment permit.

Active Permits:

Robert Greene	APN 015-324-037	5631 Lone Pine Pl
Vince Vanderlip	APN 015-143-025	5895 Black Tail Pl Permit # 2016-07314
Castaneda/Schmidt	APN 015-143-039	5975 Black Tail Pl Permit# 2017-01510

\*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

3. **Monthly Road Evaluations:**

GM got bids together to make the necessary pothole and road repairs to north end GSH, Gunsmoke, Mulberry, Impala, Blossom, Pepper Tree (Lone Pine to Silverado) and Silverado. Bids have been sent to our regular list of contractors. Board to review all bids and approved a bid at the next meeting.

\*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

**Public Comment:**

None

**Director Comment:**

Director Simons suggested we get some sign posts ordered so the new signs can be installed, now that the chip seal project is completed. There needs to be a map drawn up to show where the signs need to be installed and find someone to install the signs. Possibly call “The Sign Guy”.

4. **November 6 2018 Consolidated General Election**

On May 17, 2018 we received a notice from the county clerk that President Fulmer and Vice President Martinson’s seats on the Board of Directors are up for re-election. The election will be consolidated with the County’s general election to save the district money by not having their own private election. Both seats are for a full term (4 years), and will serve from 12/7/2018 until 12/2/2022. An interested candidate can file nomination papers from July 16 through August 10, 2018.

Director Simons made a motion to approve Resolution 2018-07 consolidating the District’s election with the County Consolidated General Election, Director McCamy seconded the motion, motion passed by unanimous voice vote.

**Adjournment**

A motion was made to adjourn the regular meeting by Director McCamy, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 7:59 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, August 8th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary