

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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groundsquirrelhollowcsd.org

MINUTES FOR JUNE 9, 2021 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:18 p.m. (Meeting started late due to technical difficulty with Zoom password, giving the public time to call in if needed for password correction.)

Roll Call- Directors Martinson, Duckworth, Simons, Fulmer, and McCamy were in attendance. Manager D. Gilmore, Secretary S. Switzer and Bookkeeper C. Turner were also present.

Public Comment:

None

Consent Items:

A motion was made to accept and approve the consent items from May meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 5-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 5/31/21 Inv#63
Dan Gilmore	\$ 1,150.00	General Manager for May Inv#61
Board Stipends	\$ 500.00	BOD Meeting 5/12/21
Catherine Turner	\$ 200.00	Invoice #77 Bookkeeping thru May
13 Stars Media PR Press	\$ 344.20	Ads for public hearings
SLOCTC	\$ 9,300.00	Chapter 8 Sale Agreement Forked Horn Lot
SDRMA	\$ 4,408.96	Inv#70325
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Total	\$ 11,894.20	

General Manager Report

GM spoke with Dr. Lehr from Cal Poly; she informed us the deterioration of the road is not organic in nature but more likely some sort of salt material.

GM along with Director McCamy and Director Duckworth met with Supervisor Arnold and David Church and the executive of LAFCO on Monday May 24th. Discussing the various rolls regarding the Fox Hill development and their ability to access those properties upon future development.

Solid Waste Franchise Agreement update.

Correspondence Received

Board member handbook.
Special district associations information

Public Hearing and Adoption of Resolutions

Public Hearing and Adoption of Resolution 2021-03, establishing the Special Tax for Road Maintenance to be collected by the County with the FY2021-22 Tax Roll

A motion was made by Director Fulmer to adopt Resolution 2021-03, seconded by Director Martinson. passed by unanimous voice vote 5-0.

Public Hearing and Adoption of Resolution 2021-04, establishing the Special Assessment for the Chip Seal Project to be collected by the County with the FY2021-22 Tax Roll

A motion was made by Director Fulmer to adopt Resolution 2021-04, seconded by Director Duckworth. passed by unanimous voice vote 5-0.

Public Hearing and adoption of Resolution 2021-05, establishing the Districts FY2021-22 Final Budget

A motion was made by Director Martinson to adopt Resolution 2021-04, seconded by Director Simons. passed by unanimous voice vote 5-0.

1. **Permit Status Report:**

The permit status board has been updated to reflect only current permits, permits on hold and recently completed permits.

NEW PERMITS:

5820 Prancing Deer, 015-142-039, PMTR2020-00834, Whilwhite, Guest house, Issued Fee waiver agreement, \$250 fee paid.

Active Permits with ongoing work:

5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid

5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.

5602 Prancing Deer Herigstad Driveway Apron Permit Paid

5820 Prancing Deer, 015-142-039, PMTR2020-00834, Wilwhite, Guest house, issued fee waiver agreement, \$250 fee paid.

***Enforcement of District Encroachment Regulation:**

5020 White Tail has put in a well and roughed in a driveway but the CSD has not received any sort of permits or information from the county.

5175 White Tail, two attempts made to contact by mail regarding encroachment fee.

5105 White Tail, New construction, No district permit on file *Finalled with county w/o our sign off.*

5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.

Other information:

5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

5498 Forked Horn, owners are replacing their fence in-place. They plan to modify their driveway connection to allow better access when towing trailers. They will get a permit for the work in the right of way.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

The board held off on acting on two proposals from last month in order to investigate the needed repairs for Gazelle and Rein Deer and the cost for all projects and their priorities. Also looked into traffic concerns at Silverado and Pepper Tree hill, determined to be of high priority. Mitch Frederick Paving was asked to provide a proposal for a speed hump and three signs at Silverado and Pepper Tree and a speed hump and two signs at Lone Pine. May also be getting a proposal to resurface Gazelle and Rein Deer. Board will determine what projects are priority and check to see the funding availability.

At May meeting the board approved the project to repair the intersection of Morning Star and Maverick. The board also approved the project to install speed humps and signs at the two locations mentioned above. GM working on a project to repair, seal and resurface Gazelle and Rein Deer.

Got some estimates regarding repairs and corrections due to the semi accident that happened on the corner of Pepper Tree and Prancing Deer, waiting on the reports and finding out about insurance etc.

Public Comment:

S. Durian wants to know if there will be more speed humps will be installed. Says there have been lots of complaints from the public.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

Director & Manager Comments:

None

Adjournment

A motion was made to adjourn the regular meeting by Director Fulmer, seconded by Director Simons and passed by unanimous voice vote, 5-0. The meeting was adjourned at 8:17 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, July 14th, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

Sarah Switzer

Sarah Switzer, Recording Secretary