

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
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groundsquirrelhollowcsd.org

MINUTES FOR MARCH 2018 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:04 p.m.

Roll Call- Fulmer, Martinson, Duckworth, McCamy and Simons were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment

Mr. Durian requested that his comments at previous meetings be deleted from the minutes.

Member of the public in attendance:

Cathy Turner
Mr. Bayus
Mr. Durian

Consent Items:

A motion was made to accept and approve the consent items from February’s regular meeting by Director Martinson and seconded by Director McCamy; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 2/28/18 Inv#24
Dan Gilmore	\$ 1,732.46	General Manager for Feb. 2018 Inv#22
Board Stipends	\$ 400.00	BOD Meeting 2/21/18
Catherine Turner	\$ 150.00	Invoice #39 Bookkeeping thru 2/28/18
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Total	\$ 2,682.46	

General Manager Report

General Manager needs all board members to be sure they fill out and turn in their form 700 to the county clerk’s office by the due date.

CalOES disaster funding application has been approved and the district to receive \$20,746 in disaster relief from the storms in late 2017. There are two additional forms that needed to be sent in to complete the process, those forms have both been submitted. GM is awaiting CalOES’s reply on the next step(s).

Correspondence Received

- Email sent to President Fulmer, regarding end of Playdoe needs repairs.
- SDRMA- Spring education information.

-CSDA- information of special districts legislation days event.

Discussion Items:

1. **Community Chip Seal Project:**

Phase II is 100% complete, and the contractor, Mitch Fredrick Paving has been paid from the loan proceeds.

Phase III consists of the remaining roads, Lone Pine, Morning Star and White Tail, S. Pepper Tree. This phase has also been awarded to the lowest bidder, Mitch Fredrick Paving and work is expected to start slowly depending on the weather. Cold and wet weather will keep work from starting. Once the weather improves signs will be placed to indicate the dates and locations where work will begin for phase III.

Comments on Chip Seal Project:

5760 Lone Pine needs a culvert replaced with a swale.

Holman Capital called the GM regarding interest rates, our current rate is 3.85%, however due to federal changes, our interest rate will increase causing our payment to increase by \$2,000. This is set to go back down overtime.

2. **Permit Status Report:**

NEW permit expected on Blacktail (Granite Ridge, Dennis Schmidt)

5895 Blacktail has been completed. Needs to be inspected to make sure the driveway approach is done correctly as to not damage the new chip seal road, prior to returning the deposit.

5675 GSH- Raper- Cut a driveway and needs to pay encroachment permit.

Active Permits:

Robert Greene	APN 015-324-037	5631 Lone Pine Pl
Vince Vanderlip	APN 015-143-025	5895 Black Tail Pl

*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

3. **Monthly Road Evaluations:**

The chip seal project is ongoing.

There were 17 carsonites installed throughout the district as needed.

*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Public Comment:

Mr. Bayus asked about signs and if they had been ordered.

There was also a mention that there are residents who are raising concern about rumored costs of the chip seal project being to high.

Director/Manager Comments

Director McCamy asked about the district getting a credit card for board members to have access to in order to make purchase for the district. This will be looked into by the Bookkeeper.

Adjournment

A motion was made to adjourn the regular meeting by Director Simons, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 8:15 p.m.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, April 11th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary