

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR MARCH 11, 2019 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:01 p.m.

Roll Call- Directors Martinson, Duckworth, Simons, and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Director Fulmer was absent.

Public Comment:

None

Consent Items:

A motion was made to accept and approve the consent items from February’s meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 2/29/20 Inv#48
Dan Gilmore	\$ 1,331.95	General Manager for February Inv#46
Catherine Turner	\$ 200.00	Invoice #63 Bookkeeping thru 2/29/20
Board Stipends	\$ 500.00	BOD Meeting 2/12/2020

Total	\$ 2,432.95	
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General Manager Report

GM generated a graph to show our income and revenue, it shows how our money comes in on average throughout the year. The new bridge on Geneseo Rd is finally open to all traffic.

Mr. Bayus brought it to the board attention that there is a trench failure on GSH, possibly from the AT&T work that was done there a few months ago. GM will contact AT&T and find out how they react and how they want to go about repairing it.

Auditor contacted GM and Bookkeeper requesting more info. Hoping to have more info at the next meeting.

Correspondence Received

- Mrs. Switzer forwarded an email from a company about revamping the website.
- Special district Association- newsletter regarding conference and leadership academy.
- Thompson Grands letter

1. **Permit Status Report:**

Nothing new.

Active Permits:

Robert Greene APN 015-324-037 5631 Lone Pine Pl * PMT2016-05948
(*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

Michael Esser APN 015-292-031 5020 Stagg Hill N/A (district fee paid)

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

GM met with Titus at MTM regarding the work on GSH 'mud corner'. The work will begin on the culvert instillation project soon. GM is working on the final bid documents along with aerial views of where work on GSH needs to be done, also working on a bid for seal coating GSH, asphalt to patch, level and seal over the road. Trying to get a 'start by' date lined up.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

Director & Manager Comments:

None

Adjournment

A motion was made to adjourn the regular meeting by Director Simons, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 7:52p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, March 11, at 7:00 p.m. at a NEW location, Creston Fire Station 50, 6055 Webster Rd in Creston, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary