

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES MAY 11, 2022

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:05 p.m.

Roll Call- Directors McCamy, Martinson, Fulmer, Duckworth, Wilcox and were in attendance. Manager Gilmore, Secretary Switzer and Bookkeeper Turner were also present.

Public Comment: None

Consent Items:

A motion was made to accept and approve the consent items April meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 5-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru April Inv# 73
Dan Gilmore	\$ 1,998.66	General Manager for April Inv# 71
Board Stipends	\$ 500.00	BOD Meeting 4/13/22
Catherine Turner	\$ 224.13	Invoice #86 Bookkeeping thru 2/28/22
Kevin McCamy	\$ 271.86	Staples Quickbooks Program
13 Star Media Publication	\$ 344.20	Publication for public hearing budget, chip seal road
Santa Cruz County Bank	\$ 24,063.56	Chip Seal Payment #19
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Total	\$ 27,802.41	

General Manager Report:

IWMA and SB1383 update, GM tries to keep the board updated on any changed from the IWMA and SB1383, there was word recently that there will be a 5.4% increase of the hauler’s gross receipts for each members jurisdiction. The GSHCSD district pays an extra 10% for our franchise fee and will now pay an extra 5.4% to help fund the IWMA.

Correspondence Received:

None

Permit Status Report:

NEW PERMITS:

-Silverado, 015-151-002, Paul Maroney owner. County Planning/Bldg has residential building permit in plan review, PMTR2021-015523. District received no word from county.

Active Permits with ongoing work:

-5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid

-5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.

-5985 Blacktail 015-143-041, PMTR2019-02535, Michael Harrod Builder, \$1500 permit deposit has been paid.

- 5975 Black Tail 015-143-039 Peter Lopez, \$1,500 permit deposit paid, no county permit number yet. Initial activity will be to rough grade a drive a driveway so the well driller has access.

- 5880 Forked Horn (?) 015-143-022 Peter Lopez, County PMTR2019-02436, \$1,500 permit deposit paid. Initial activity will be to rough grade a drive a driveway so the well driller has access.

**Enforcement of District Encroachment Regulation:*

-5020 White Tail, County PMTR2020-00553 has been finialed for what looks like rough driveway, well and utilities. District was not notified of County Permit.

-5050 White Tail, Ramsey Asphalt paved a driveway apron without a permit. GM needs to follow up with a letter to the owner and the contractor.

-5175 White Tail, working to get permit fee after the fact. Driveway connection is okay, just need to get permit fee.

-5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work. In recent road survey, noted extensive damage to the surface of Silverado. Appears to be deep trailer or equipment scrapes.

-5858 Black Tail, 015-144-015, President McCamy noted substantial grading activity, County has not issued a permit. **I Filed a complaint in February. County website now indicates code enforcement action in progress; CODE2022-00055.**

Other information:

-5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

1. Monthly Road Evaluations:

Got two bids for work in the area of repair and resurface work Play Doe, Maverick, Stag Hill, White Tail. Gazelle/Reindeer project should begin with favorable weather. Culvert/erosion issue at 5680 Forked Horn expected to be completed by MTM Construction by early May.

**All award of contracts for work should be done by motion, second and roll call vote*

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

Preliminary Budget for FY2022/23:

A motion was made to accept and approve the preliminary budget, with corrections, by Director Martinson and seconded by Director Fulmer; Motion passed by unanimous voice vote. Roll call 5-0.

Resolution 2022-01, Initiating 2022/23 Tax Roll Preparation:

Districts special tax road fund for maintenance and improvements. There was a vote to allow an annual increase of 2% each year until the limit of \$175,000 is reached. The current amount is \$333.32 with 524 parcels for a total of \$174,659.68. The board agreed to not make any increases this year.

A motion was made to accept and approve the Resolution 2022-01, by Director Duckworth and seconded by Director Wilcox; Motion passed by unanimous voice vote. Roll call 5-0.

Resolution 2022-02, Initiating 2022/23 Tax Roll Preparation for Chip Seal Assessment:

The district currently has 269 parcels in the special district assessment area at \$155.00 per parcel the revenue is \$41,695. The county adds \$2.00 per parcel for collection. The final collection amount is \$157.00. Public hearing on June 8, 2022

A motion was made to accept and approve the Resolution 2022-02, by Director Fulmer and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 5-0.

Director/Manager Comments:

GM Gilmore got an email on May 6th from County Clerks office Wilcox, Fulmer, Martinson are up for Election. Have to have a resolution regarding a possible election if need be.

Adjournment

A motion was made to adjourn the regular meeting by Director Fulmer, seconded by Director Duckworth and passed by unanimous voice vote, 5-0. The meeting was adjourned at 8:20 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, June 8, at 7:00 p.m. via virtual Zoom meeting.

Respectfully Submitted by,

Sarah Switzer

Sarah Switzer, Recording Secretary