

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR MAY 13, 2020 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:06 p.m.

Roll Call- Directors Martinson, Duckworth, Simons, Fulmer and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment:

Rene Felix- He owns a lot on Maverick (behind the chain). Wants to know more information on how to get a road going into his lot. Its 'land locked'.

Consent Items:

A motion was made to accept and approve the consent items from March & April’s meeting, with corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous vote.

The following invoices were approved for payment (March & April 2020):

Sarah Switzer	\$ 800.00	Secretarial services thru 4/30/20 Inv#49&50
Dan Gilmore	\$ 2,032.59	General Manager for March & April Inv#47&48
Catherine Turner	\$ 400.00	Invoice #64&65 Bookkeeping thru 4/30/20
Board Stipends	\$ 400.00	BOD Meeting 3/11/20
MTM	\$ 8,873.19	Culvert-Mud Corner (5661 GSH)
Santa Cruz County Bank	\$ 24,305.71	Payment #11 Chip Seal Acct.
County of SLO-Emergency Services	\$ 250.00	Match share for hazard mitigation plan
Brenda Green	\$ 1,150.00	Permit Refund- 5631 Lone Pine Pl.
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Total	\$ 38,211.49	

General Manager Report

GM received and email from the auditors Moss, Levy & Hartzheim, LLN. Adam Guise said he is committed to getting the draft to us soon. Hopefully have it for next month’s meeting.

GM completed an online survey by CSDA asking about how COVID-19 has affected the CSD. SDRMA insurance refund- GM found out that the district doesn’t have to have special insurance regarding the chip seal project, anticipating a refund.

Dead tree removal at Lone Pine and GSH was completed by Davies Trees.
Chapter 8 sale on lot located off Forked Horn Pl is no longer available, it has been pulled from the county tax sale. There may be another chance to purchase the lot next year if it comes up for sale again.

GM received an email with instructions regarding the tax collection process as well as resolutions approval process changes. Need to have an attorney review resolutions to ensure everything is correct. The state controller's office monitors the finances of public agencies including special districts. The GSHCSD is required to file certain reports as part of the process. We have no employees so the process is quick. GM submitted report digitally. The other report is our financial transactions report which is overdue. Our previous auditor completed this report in the past. GM will complete and submit this report to the new auditor.

Correspondence Received

None

1. **Permit Status Report:**

Robert Greens project is complete.
5020 Stagg Hill- Completed

Active Permits:

Michael Esser	APN 015-292-031	5020 Stagg Hill	N/A (district fee paid)
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Well is being drilled on White Tail.
5105 White Tail (no permit) New Coat Seal.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

Culvert has been installed at 'mud corner' on GSH. GM will send out bids to seal and patch GSH as needed.

Forked Horn needs some repairs.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

Director & Manager Comments:

Scott- How much extra do we have after GSH repairs and possible seal coat? Make sure we have a cushion for any other repairs that may come up.

Public Comment:

Rene Felix- Where can he look at to possibly get grant money to put in a road to his undeveloped land. GM gave him some ideas where to possibly look.

Resolution 2020-01: Adopting San Luis Obispo County Multi-Jurisdictional Hazard Mitigation Plan, Dated April 16,2020 (MJHMP).

Adoption of County Hazard Mitigation Plan, all resources have to approve to move forward. A motion was made to approve Resolution 2020-01 by Director Fulmer, seconded by Director Simons, passed with a roll call vote 5-0.

Adjournment

A motion was made to adjourn the regular meeting by Director Fulmer, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 8:07 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, June 10th, at 7:00 p.m. at a NEW location, Creston Fire Station 50, 6055 Webster Rd in Creston, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary