

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR NOVEMBER 8, 2017 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00 p.m.

Roll Call- Directors Fulmer, Simons, Martinson McCamy and Duckworth were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment

Mr. S. Bayus- Operation mailboxes are finalized, info regarding operation mailboxes needs removed from website.

Mr. Gonzalez @ 5990 Lone Pine Pl wants speed bumps installed in front of his home to control the speeds on that section of the road.

Members of the Public in attendance (who signed in):

Claire Irene
Cathy Summer
Kristi Skelton
Steven Bayus
Scott Durian

Consent Items:

Board Bookkeeper will have an updated report for the new chip seal project account information in addition to the existing checking account and CD account.

A motion was made to accept and approve the consent items from October's regular meeting with the corrections, by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 10/31/17 Inv#20
Dan Gilmore	\$ 1,353.20	General Manager for October2017 Inv#18
Board Stipends	\$ 500.00	BOD Meeting10 /11/17
Catherine Turner	\$ 150.00	Invoice #35 Bookkeeping thru 10/31/17
Scott Simons	\$ 56.25	Assoc. Traffic Signs, Signs for District
Santa Cruz Community Bank	\$ 22,500.00	Payment On Chip Seal Project (First)

Total \$ 24,959.45

General Manager Report

Received notice from Paso Robles Country Waste of an increase of 4.33%, which will apply to residents trash bills as of 1/1/18.

GM will discuss and research having the monthly board meetings at the fire house in Creston instead of the fire station on Brach road due to the Creston station having better facilities for our meetings. Director Duckworth has visited the Creston station and he feels it would be a great fit.

Correspondence Received

- Notice from PR Country Waste regarding rate increase.
- Special District magazines.
- Hanson Agriculture
- CAL OES withdrawn application verification (FEMA).
- Mulberry resident wants to know when their road repairs will be addressed (email to Director Fulmer)

Discussion Items:

1. Community Chip Seal Project Financing:

Phase I is complete.

Phase II- awarded to Mitch Fredrick Paving, as long as the weather holds up the work will beginning for as soon as possible. Phase II consists of Silverado, Prancing Deer and Pepper Tree (north end).

Phase III consists of the remaining roads, Lone Pine, Morning Star and White Tail.

There are signs being placed throughout the district to advise residents of work being done.

Potholes on existing paved roads need to be addressed; they will be repaired by cleaning out the pothole of any debris and patching with cold mix. If bids are needed they will be brought to the next meeting for approval.

Director McCamy requested "Dip" signs be installed on Forked Horn as well as Silverado, Morning Star and anywhere else they would be necessary.

2. Permit Status Report:

New permit for Blanchard- waiting on a reply regarding receiving the permit fee to be paid to district.

New Permit for V. Vanderlip at 5895 Blacktail.

5675 GSH- Raper- Cut a driveway and needs to pay encroachment permit.

Active Permits:

Robert Greene APN 015-324-037 5631 Lone Pine Pl

Vince Vanderlip APN 015-144-024 5898 Black Tail Pl

*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

3. Monthly Road Evaluations:

The chip seal project is ongoing.

There are some repairs being made to GSH as necessary. County offered sand to the board, GM let them know we have enough for the time being but we will get more on an as needed basis.

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

4. **District Signage:**

GM will work on putting together a meeting either via email or physical meeting. Directors Martinson and Simons drove the district road and noted how many stop signs and speed limit signs will be necessary and most effective. Signs will run approximately \$150 each (with posts and hardware). They noted there should be approximately 17 stop or yield signs and 30 speed limit signs. Need to have the intersection of Pepper Tree and Silverado as a 3 way stop. We have asked for volunteers for an ad-hoc committee to oversee this process, the committee consists of 4 members, Kevin McCamy, Ed Martinson, Scott Durian and Dan Gilmore.

Director/Manager Comments

There is one spot on Forked Horn hill (the newly chipped area at the top of the hill) that is very steep and someone has already driven off and broke off some of the chip seal, it is potentially hazardous and needs to be looked at for some kind of safety measures.

There are also the power poles on GSH that are very close to the road sides, that need to be moved back, there was some discussion on contacting PG&E as they are hazardous..

GM stated that there is plenty of sand available at the standing area on GSH if district members need some this winter.

There needs to be a public announcement of some sort, whether it is via the bulletin board or a newsletter, regarding home owners keeping weeds removed and culverts clear.

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:25 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, December 13th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Sarah Switzer

Sarah Switzer, Recording Secretary