

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR OCTOBER 14, 2020 BOARD MEETING (VIA ZOOM)

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:06 p.m.

Roll Call- Directors Martinson, Duckworth, and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present. Simons and Fulmer absent.

Public Comment:

None.

Consent Items:

A motion was made to accept and approve the consent items from August’s meeting, with corrections, by Director Martinson and seconded by Director Duckworth; Motion passed by unanimous voice vote. Roll call 3-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 7/31/20 Inv#54
Dan Gilmore	\$ 1,344.96	General Manager for July Inv#51
Board Stipends	\$ 500.00	BOD Meeting 7/8/2020
Catherine Turner	\$ 200.00	Invoice #68 Bookkeeping thru 7/31/20
Kevin McCamy	\$ 106.30	Associated Traffic Safety #3649 Safety signs
Santa Cruz County Bank	\$ 24,276.45	Chip Seal Payment #12
Carmel & Naccasha, LLP	\$ 55.50	Inv #36608 Review Prof. Servs.
Mitch Fredrick	\$130,962.00	Inv# 80720-1 GSH Repairs, Power pole damage, Prancing Deer & Pepper Tree repairs.

Total \$ 157,845.52

General Manager Report

GM got a notice from the county tax collector, had some issues with the computer files and the excel file errors. There were 2 lots that were merged together which reduced the number of properties that are taxable. This means we have 524 parcels in the district and 268 in the chip seal assessment area. After making corrections the county supplied the “Proof List” for each of our funds.

GM will be applying for some grant money to help off set some of our potential emergencies that may come up in the futures.

Correspondence Received

-PR waste

-Mitch Fredrick

-2 messages from district contact form online, from William Gilbert on 5602 Forked Horn about an ABC license posting. Concerns of traffic issues. County says it's not for a tasting room, only for a business office. Cheryl Herigstad at 5602 Prancing Deer, Drainage issues, DG driveway, rutting and damage to the chip seal, She wants to know how the CSD will address this issue, McCamy checked it out and took picture and sent info the GM Gilmore for further action.

1. **Permit Status Report:**

The permit status board has been updated to reflect only current permits, permits on hold and recently completed permits.

Active Permits:

Michael Esser APN 015-292-031 5020 Stagg Hill N/A (district fee paid)
Driveway connection completed by Mitch Fredrick Paving, waiting for final. *May have gotten final county approval without our release.*

*Enforcement of District Encroachment Regulation:

5095 White Tail, two attempts made to contact by mail regarding encroachment fee. *Still no contact from owner at this time.*

5105 White Tail, New construction, No district permit on file.

5175 White Tail, two attempts made to contact by mail regarding encroachment fee. *Still no contact from owner at this time.*

5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.

5645 Forked Horn, Owners expected to submit permit application and fee for work to be done.

Other information:

5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

The downed powerline on the corner of GSH; asphalt was repaired by Mitch Fredrick Paving at a cost of \$1,125. CSD paid for the repair and requested reimbursement from Hanson Aggregates, owner of the truck that caused the damage.

Director McCamy and Duckworth used concrete to make a repair at the westerly end of prancing Deer. They also installed several signs that were ready and waiting. There is concern regarding traffic at Silverado and Pepper Tree and what signs would be best to direct traffic.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

Director & Manager Comments:

None

Public Comment:

None

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 7:48 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 11th, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary