

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR OCTOBER 12, 2016 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00 p.m.

Roll Call:

Directors Fulmer, Duckworth, Martinson and Dougherty were in attendance. Manager Gilmore and Secretary Switzer were also present. Director Simons was absent.

Public Comment

Kay Osborn with USPS is ordering new, upgraded mailboxes for the Ground Squirrel Hollow location due to theft, damage and graffiti to the current boxes. There will be 19 new boxes installed on GSH and the other roads (Lone Pine and Silverado) will be addressed after completion of GSH.

The directors are putting together an ad-hoc committee to work on getting a new location ready for the boxes, including a cover, lights and the slab. The ad-hoc committee will work on getting volunteers and donations. They will also update our website ‘bulletin board’ and also on “Next Door” www.nextdoor.com under Operation Mailboxes. The committee members are Allen Duckworth, Ed Martinson, Steven Bayus, Kevin McCamy and Kae Osborn.

Consent Items:

A motion was made to accept and approve the consent items from September Regular Meeting by Director Martinson and seconded by Director Duckworth; Motion passed by unanimous vote.

The following invoices were approved for payment.

Sarah Switzer	\$ 468.03	Secretarial services thru 9/30/16 Inv#08 & office supplies.
Dan Gilmore	\$ 983.70	General Manager for September2016 Inv#04
Board Stipends	\$ 500.00	BOD Meeting 9/14/2016
Catherine Turner	\$ 157.60	Invoice #22 bookkeeping thru 9/30/16 & office supplies
Cyber Scriber	\$ 360.00	Server Maint. 10/1/17-17 Inv#5599
Pam Fulmer	\$ 473.00	Micheal Tindell – Entry Signs
MTM	\$ 3,757.75	Morningstar Repairs Inv # 10150
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Total	\$ 6,700.08	

General Manager Report

GM spoke to a lawyer at California Special Districts regarding tax code. (Holman Capital Funding has a question regarding tax income.)
Nothing back from USDA regarding issues logging into website.
Jan- will start working with San Luis Obispo County on another form for securing tax money for chip seal project.

Correspondence Received

Pam received a letter that Mulberry needs a seal on the asphalt.
Someone reported unauthorized trenching across Prancing Deer Pl, directors to look into issue.
Steve Bayus reported that the Morning Star project is done.
Culvert on Morning Star and Maverick needs to be cleaned out, Steve Bayus to check out the issue prior to next monthly meeting.
Corner house on Ground Squirrel Hollow needs to address the standing water issues prior to the rainy season, a director will be in touch with the home owner.

Discussion Items:

1. **Community Chip Seal Project Financing:**

GM is having difficulty accessing the SAM website to check on/complete USDA financing process.
Authorization letter has been prepared to access the SAM website.
Board agrees to further investigate all financing options and if necessary run multiple applications parallel to one another.

2. **Permit Status Report:**

New Permit issues for the Green's at 5631 Lone Pine Pl.

Chad Austin- 5758 Prancing Deer needs to trench across the road, board looking into this.

Changes from last month:

5880 Silverado Pl- canceled driveway.

5675 Ground Squirrel Hollow- has paid their district permit fee.

5901 Black Tail- has paid district permit fee, needs to cut in a driveway, GM to check on progress.

Active Permits: 5758 Prancing Deer

3. **Monthly Road Evaluations:**

Ground Squirrel Hollow in need of some pothole repairs.

Need to get bid on Forked Horn Hill between 5696 and 5740 Forked Horn Pl.

The County has offered to provide sand for sandbags for homeowners. Homeowners are to provide their own bags.

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Plans are in place for Pepper Tree Hill and Forked Horn Pl to be asphalted and expanded to 20'. Bid on Forked Horn Pl and Pepper Tree hills have not been completed yet, will be ready for next monthly meeting.

Titus McNelis installed a culvert on Morning Star. Need to provide a load or 2 of base to fix remainder of the road issues.

Director Simons made a motion to not exceed \$1,500 to repair issues with water runoff near 5500 Morning Star. Director Dougherty seconded motion, passed by unanimous roll call vote.

Forked Horn needs some repairs at base of the hill.

Director/Manager Comments

GM has received lots of calls regarding nothing getting done within the district; the GM is looking into the complaints and working on getting it resolved.

There were some questions regarding the trash services special offer to collect additional items, need to clarify if this is per house request or still community wide day.

SDRMA awarded Ground Squirrel Hollow Community Services District with an award for being accident/incident free for the past 11 years.

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Dougherty and passed by unanimous voice vote. The meeting was adjourned at 8:09 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 9th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary