

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR OCTOBER 11, 2017 BOARD MEETING**

**Call to Order and Flag Salute:**

Director Fulmer called the regular meeting to order at 7:03 p.m.

**Roll Call-** Directors Fulmer, Simons, Martinson McCamy and Duckworth were in attendance. Manager Gilmore and Secretary Switzer were also present.

**Public Comment**

Mr. Bellingshausen recommends installing speed bumps (or equivalent) on Morning Star to aide in slowing traffic.

**Consent Items:**

A motion was made to accept and approve the consent items from September’s regular meeting by Director Martinson and seconded by Director McCamy; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 9/30/17 Inv#19
Dan Gilmore	\$ 1,898.57	General Manager for September2017 Inv#17
Board Stipends	\$ 400.00	BOD Meeting 9/13/17
Catherine Turner	\$ 150.00	Invoice #33 Bookkeeping thru 9/30/17
Cyber Scriber	\$ 480.00	Server-Maint Fee Inv# 5904 10/1/17-18
Lagerlof, Sececal	\$ 14.19	Delivery Service to Holman Capital
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Total	\$ 3,342.76	

**General Manager Report**

GM withdrew our claim with FEMA for the chip seal roads, Mulberry and the end of Ground Squirrel; FEMA claimed the damage was not exclusively from the storms, therefore FEMA will not accept application.

**Correspondence Received**

- Insurance liability information
- State Controller information
- Paso Robles Waste Tax information
- CSDA member conformation information
- Cal Portland notice to pay

- SDRMA (insurance provider) Presidents' special award
- Emails from owners on Mulberry asking about getting repairs done. There will be a notice sent out to owners/residents of Mulberry letting them know that repairs are in the works to be done and they have not been forgotten.

**Discussion Items:**

**1. Community Chip Seal Project Financing:**

Phase I- About 62% has been completed, \$189,570 from Mitch Fredrick for the partial work that has been completed, Contractor has been paid for work that has been completed as of the meeting.

Phase II- Three bids that have been received for review, from Mitch Fredrick Paving, Switzer Excavating and Ferravanti Grading. The total difference in price between the 3 is only about 2%. GM recommends awarding the project to the lowest bidder, Mitch Fredrick Paving. Phase II consists of Silverado, Prancing Deer and North end of Pepper Tree.

Phase III consists of the remaining area of Lone Pine, Morning Star, White Tail South end Pepper Tree.

There are signs being placed throughout the district to advise neighbors of work being done.

\* Phase I will consist of Forked Horn, Buck Way, Black Tail and Winchester. \*

**2. Permit Status Report:**

New permit for Blanchard- waiting on a reply regarding receiving the permit fee to be paid to district.

Pepo's permit has been finalized.

5675 GSH- Raper- Cut a driveway and needs to pay encroachment permit.

Active Permits:

Robert Greene            APN 015-324-037        5631 Lone Pine Pl

Vince Vanderlip        APN 015-144-024        5898 Black Tail Pl

\*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

**3. Monthly Road Evaluations:**

The board has been focusing on the chip seal project and FEMA monies, and will begin addressing how to proceed on Mulberry Lane and N. Ground Squirrel Hollow as they were turned down by FEMA. The board will also be addressing Impala, Maverick and Blossom Ln .

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting.

After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

4. District Signage:

This item has been placed on the agenda to start a discussion regarding new and updated signage around the district. The board wants to improve traffic flow in problem areas as well as increase safety for all of the district. We are discussing installing signs such as speed limit signs on all roads, yield signs where it may be necessary etc. Swales and/or speed bumps are to be discussed as well.

We have asked for volunteers for an ad-hoc committee to oversee this process, the committee consists of 4 members, Kevin McCamy, Ed Martinson, Scott Durian and Dan Gilmore.

**Director/Manager Comments**

There is one spot on Forked Horn hill (the newly chipped area at the top of the hill) that are very steep and someone has already driven off and broke off some of the chip seal, it is potentially hazardous and needs to be looked at for some kind of safety measures.

There is also the power poles on GSH that are very close to the road sides, that need to be moved back, there was some discussion on contacting PG&E as they are hazardous..

GM stated that there is plenty of sand available at the standing area on GSH if district members need some this winter.

There needs to be a public announcement of some sort, whether it is via the bulletin board or a newsletter, regarding home owners keeping weeds moved and culverts clear.

**Adjournment**

A motion was made to adjourn the regular meeting by Director Simons, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 8:15 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 8th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary