

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR SEPTEMBER 14, 2016 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:04 p.m.

Roll Call:

Directors Fulmer, Simons, Duckworth, Martinson and Dougherty were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment

- None

There were 2 presentations.

1. James Worthley gave a presentation regarding SLOCOG and measure J, this is the gas tax (county and state funding from gas sales tax) They are presenting a ½ cent sales tax increase for transportation funding for a term of 9 years. For more information www.selfhelpslo.org
2. Frank Gill from Holman Capital Corp regarding private funding options.

Consent Items:

A motion was made to accept and approve the consent items from August Regular Meeting by Director Duckworth and seconded by Director Martinson; Motion passed by unanimous vote.

The following invoices were approved for payment.

Sarah Switzer	\$ 400.00	Secretarial services thru 8/31/16 Inv#06
Dan Gilmore	\$ 1,294.92	General Manager for August 2016 Inv#04
Board Stipends	\$ 400.00	BOD Meeting 8/11/2016
Catherine Turner	\$ 150.00	Invoice #20 bookkeeping thru 8/31/16
Cyber Scriber	\$ 1,065.25	Site design, set-up, Update Inv#5556
Pam Fulmer	\$ 10.00	Notary for CSD
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Total	\$ 3,345.77	

General Manager Report

GM Dan Gilmore held pre-bid conference with contractors for Forked Horn and Pepper Tree projects. Several contractors mentioned some modifications to the current plan. GM Gilmore will go over plans and make adjustments to plans to fit the needs of the district.

Correspondence Received

None

Discussion Items:

1. **Community Chip Seal Project Financing:**

GM is having difficulty accessing the SAM website to check on/complete USDA financing process.

Authorization letter has been prepared to access the SAM website.

Board agrees to further investigate all financing options and if necessary run multiple applications parallel to one another.

2. **Permit Status Report:**

Chad Austin- 5758 Prancing Deer needs to trench across the road, board looking into this.

Changes from last month:

5880 Silverado Pl- canceled driveway.

5675 Ground Squirrel Hollow- has paid their district permit fee.

5901 Black Tail- has paid district permit fee, needs to cut in a driveway, GM to check on progress.

Active Permits: 5758 Prancing Deer

3. **Monthly Road Evaluations:**

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Plans in place for Pepper Tree Hill and Forked Horn Pl to be asphalted and expanded to 20'.

Titus McNelis installed a culvert on Morning Star. Need to provide a load or 2 of base to fix remainder of the road issues.

Director Simons made a motion to not exceed \$1,500 to repair issues with water runoff near 5500 Morning Star. Director Dougherty seconded motion, passed by unanimous roll call vote.

Forked Horn needs some repairs at base of the hill.

Conflict of Interest Code:

Conflict of Interest Code review. County has requested the board review the conflict of interest code. 2014, the board did amend the COI code, adopted model a new code and appendixes to meet the boards needs, respond to county that we did in 2014.

Director Simons made motion to approve Conflict of Interest Code adoption; Director Duckworth seconded and passed by unanimous vote.

Director/Manager Comments

Got new entry signs and Director Duckworth will be installing prior to October meeting.

SDRMA awarded Ground Squirrel Hollow Community Services District with an award for being accident/incident free for the past 11 years.

Adjournment

A motion was made to adjourn the regular meeting by Director Dougherty, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 9:30 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 9th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer". The signature is written in black ink and is positioned below the text "Respectfully Submitted by,".

Sarah Switzer, Recording Secretary