

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR JUNE 8, 2011 BOARD MEETING

Call to Order and Flag Salute:

President Fulmer called the meeting to order at 7:00 p.m.

Roll Call:

Directors Fulmer, Simons, and Bradley were in attendance. Directors Turner and Milbury were absent. Manager Lepore and Secretary Giminez were also present.

Consent Items:

Director Simons made a motion to accept and approve the May Minutes, the Treasurer's Report, payment of the outstanding invoices pending Director Turner's review of Viborg invoices including a job evaluation letter, and Manager Lepore's report. Motion was seconded by Director Bradley and passed by unanimous vote. The following invoices were approved for payment.

Beverly Giminez	\$ 446.45	Secretarial services and supplies thru 5/31/11
Board Stipends	\$ 300.00	For May 11, 2011 meeting attendance
Wallace Group	\$ 2565.89	Professional Services thru 4/30/11 Inv. #31628
Shipsey & Seitz	\$ 600.00	Attorney Fees Thru 4/30/11
Paso Robles Press	\$ 80.00	2011/12 Budget Publication Invoice #3193
Viborg	\$36,917.36	GSH, Prancing Deer to Forked Horn, Silverado, Peppertree and Lone Pine- Inv. #23868
Viborg	\$32,764.97	GSH from Lone Pine to Prancing Deer Inv. #23869 Pending Director Turners approval of additional charges
SLO LAFCO	\$ 1,500.00	Outside User Agreement, GSH@Geneseo

Public Comments on Agenda:

None

Board Action on Agenda Items:

1. GSH/Geneseo Mailbox Area – Offer of Dedication

At the May Board meeting the Board passed a motion to authorize Staff to complete the Outside Users Agreement Application and forward to LAFCO for processing. The progression of the offer of dedication made by Mr. Lauridsen regarding the mailbox area is moving forward. As directed by the Board, Staff submitted the Outside Users Application on May 19, 2011 and is scheduled for the June 16, 2011 LAFCO hearing. Staff will attend this hearing and will update the Board as soon as further information becomes available.

2. Permit Status Report

There are currently twenty four (24) active permits, five (5) permits on hold and forty one (41) final permits. There was one inspections made during the month of May.

APN 015-143-019 – 5895 Forked Horn Place

An initial inspection was completed on 5/20/11. This is for a residential single family home, and a utility encroachment permit. A non-refundable \$360.00 Encroachment permit fee was paid.

PENDING SITUATIONS

APN 015-292 – 5005 White Tail

An initial inspection was completed on January 31, 2011. Staff will continue to follow up with the SLO County building Department weekly and CAL Fire regarding the improvements as they pertains to this project.

3. Annual Road Evaluations

The Board briefly discussed areas of concern in the District. It was determined that further evaluations of Prancing Deer, Play Doe and Gazelle would be performed by Director Simons. RFP's will be sent out to bid and reviewed by the Board at the July meeting. Director Simons will also evaluate Morning Starr and complete RFP for further Board discussion at the next regular meeting.

Work Awarded to Viborg Sand & Gravel started on 5/23/11. Work completed by Viborg Sand & Gravel on 5/27/2011.

4. Fiscal Year 20-11-12 Budget

The Board approved the preliminary budget for Fiscal Year 1022-12 at the May 11, 2011 regular meeting. Secretary Giminez published the notice for a public hearing for the proposed final budget in the Paso Robles Press on May 24, 2011. A motion to approve the Final Budget for the Fiscal Year 2011-12 was made by Director Fulmer and 2nd by Director Bradely. AYE votes were cast by Directors Bradley, Simmons and Fulmer. Directors Milbury and Turner were absent.

5. Fiscal Year 2011-12 Tax Roll

This item is to conduct a public hearing for, and to confirm, parcel assessments to fund road maintenance and improvements. Upon formation of the District in 2004, an assessment of \$240 was established for each parcel within the District service area. Under enabling state code, a 2% increase can, and has been, applied annually. The proposed 2% increase for 2011-12 would be \$5.38 for a per parcel assessment of \$274.72. This should generate approximately \$145,052.16 in annual revenue for the District.

A Motion to accept resolution 2011-12 to initiate an assessment of \$274.72 (a 2% increase) per parcel and direct Staff to perform tax roll preparations for Fiscal Year 2011-12 was made by Director Bradley. The Motion was seconded by Director Simons and

passed by unanimous voice vote. AYE votes were cast by Directors Bradley, Simons and Fulmer. Directors Mulberry and Turner were absent.

6. SDRMA Elections

The Special District risk Management Authority is a Joint Powers Authority formed under California Government code Section 6500 et seq., for the purpose of providing risk management and risk financing for California Special District and other local government agencies. On May 10, 2011, SDRMA's Election committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA policy. The Election Committee confirmed that seven (7) candidates met the qualification requirements and those names are included on the Official Election Resolution and Ballot.

The Ground Squirrel Hollow Board of directors may select three (3) candidates from the approved official 2011 election Ballot sent by SDRMA Board of Directors. All ballots must be sealed and received by SDRMA on or before 5:00 p.m., Friday, September 16, 2011.

The Board held a discussion and decided to vote for the following three candidates. A motion was made by Director Simons to cast votes for Mike Scheafer, Edmund K. Sprague, and Terry Burkhart and direct Manager Lepore to submit and forward completed ballot and Resolution No. 2011-04 as directed by SDRMA's Board of Directors. The motion was seconded by Director Fulmer and passed unanimously. Directors Turner and Milbury were absent.

Board Discussion Items:

Public Comments:

None

Director Comments:

No Directors Comments

Adjournment:

A motion was made to adjourn the meeting by Director Bradley, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:15 p.m. The next meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday July 13, 2011 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary