

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR NOVEMBER 9, 2011 BOARD MEETING

Call to Order and Flag Salute:

Vice President Simons called the meeting to order at 7:00 p.m.

Roll Call:

Directors Simons, Turner, Bradley and Milbury were in attendance. Director Fulmer was absent. Manager Lepore and Secretary Giminez were also present.

Consent Items:

Director Turner made a motion to accept and approve the October Minutes, the Treasurer’s Report, payment of the outstanding invoices and Manager Lepore’s report. Motion was seconded by Director Bradley and passed by unanimous vote. The following invoices were approved for payment.

Beverly Giminez	\$ 406.37	Secretarial services thru 10/31/2011
Wallace Group	\$ 1,514.75	Professional Services thru 9/30/11 Inv. #32351
Board Stipends	\$ 500.00	BOD Meeting 10/12/11
CSDA	\$ 393.00	2012 Membership dues ID#27112
Mitch Frederick	\$22,165.00	Asphalt Repairs Inv. #101911-1
Dave Spurr Excavating	\$ 5,140.00	3 new culverts Inv. #6001904
	\$ 8,900.00	Base Road Repairs Inv. #60011905

Public Comments on Agenda:

None

Board Action on Agenda Items:

1. Forked Horn Project

At the August regular meeting, a resident of Forked Horn, Ms. Sue Williams, approached the Board regarding a possible project on Forked Horn funded specifically by the residents along that portion of roadway. The board has supported Ms. Williams’ efforts and will continue to provide support where possible.

Ms. Williams received a bid to double chip seal Forked horn from GSH to Buck Way and was quoted an approximate bid of \$35,000 to \$40,000. This would be approximately \$700.00 per resident. Ms. Williams has written a letter outlining the costs for the Residents of Forked Horn. The Board will consider contributing in the preparation of the

road prior to any homeowner funded work is performed, if and when the home owners raise all of the funds necessary to perform work. The Board advised Ms. Williams to open an account for funds collected.

At the October regular meeting, Ms. Williams approached the Board along with several residents of Forked Horn. A discussion was held between the residents and the Board. The residents explained their concerns regarding grading and drainage of the road prior to work being performed. The Board explained that road evaluations will be performed in the future and repairs will be done providing the District has the funds to do such repairs. Realistically it will take a few years for the Board to perform any necessary work and for the residents of Forked Horn to collect the funds to perform the above mentioned work.

2. Permit Status Report

There are currently twelve (12) active permits, five (5) permits on hold and fifty five (55) final permits. There were no inspections made during the month of October.

Manager Lepore reported to the Board that any permit fees paid on foreclosed properties stay with that property. Any Fees collected on these properties will stay in the GSHCSD account until pursued by a current property owner. There were no new permits to report.

3. Annual Road Evaluations

There were no road evaluations performed in the month of September. All but \$1,795.00 of the budget has been spent in 2011. The Board will perform road evaluations in December or January and report back at a future meeting. The Board informed the residents that attended this meeting that they can use the stockpile of DG to repair District roads as needed.

4. Contractor Evaluation

Based upon the Board's recently adopted Contractor Evaluation Form, Staff is to distribute paperwork to the Board after each contract has been completed. This evaluation provides feedback to the contractor as well as serves as public record for District.

Each of the Board members presented Staff with their evaluations of work performed by Mitch Frederick Sealcoating and Paving and Dave Spurr Excavating for their recently completed work. Staff will average out the results and will file for the District. This information will become public record.

5. Ground Squirrel Hollow/Geneseo Road: Mailbox and Bus Stop Area

The District has been pursuing an outside user agreement in anticipation of accepting an offer of dedication made by property owner, Mr. Ken Lauridsen. On June 16, 2011, the District was granted acceptance of the Outside User Agreement from LAFCO, therefore allowing the District to pursue the offer to dedicate as made by Mr. Lauridsen. At the July regular meeting, the Board directed staff to prepare and distribute the final document for execution.

Staff has completed the final Grant of Easement and Agreement Affecting Real Property and has distributed to the grantors for final execution. The grantors have requested that

the District include them as “additional insured” on the Districts general liability insurance. Manager Lepore has contacted our insurance carrier, SDRMA, and they are willing to provide this coverage, however, it will be at an additional cost of \$125 per year.

A motion was made by Director Simons to pay the additional \$125 per year to include the grantors in the Districts general liability insurance for the GSH/Geneseo Road, mailbox area. The motion was seconded by Director Bradley and passed by unanimous roll call vote.

Board Discussion Items:

Public Comments:

The CDF informed the Board and the County Residents that Burn Permit Fees have been increased to \$50 per year and they can only be obtained through the San Luis Obispo County Air Control District. Please contact the ACD with any questions or concerns.

Director Comments:

Director Turner stated that the current bank being used by the GSHCSD, Santa Lucia Bank has been bought out by Mission Bank.

Director Simons stated that the Board cannot legally clean culverts on residential properties without signed authorization by the owner and suggested that the home owners inspect and clean their culverts to insure proper drainage.

The Board reminded the meeting attendees that the GSH mailbox area work was made possible by the resident’s donations and volunteer work.

Adjournment:

A motion was made to adjourn the meeting by Director Turner, seconded by Director Bradley and passed by unanimous voice vote. The meeting was adjourned at 7:55 p.m. The next meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday December 14, 2011 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary