

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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groundsquirrelhollowcsd.org

MINUTES FOR SEPTEMBER 11, 2013 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00 p.m.

Roll Call:

Directors Simons, Turner, Fulmer, and Dougherty were in attendance. Manager D’Ornellas and Secretary Giminez were also present. Mr. Allen Duckworth was also present.

Public Comment

None

Consent Items

Director Turner made a motion to accept and approve the August Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Simons and passed by roll call vote by Directors Simons, Turner, Dougherty, and Fulmer. The following invoices were approved for payment.

Beverly Giminez	\$ 409.70	Secretarial services thru 8/30/13 Inv. #28
John D’Ornellas	\$ 1,452.54	Gen Mgr. Consulting for August
Board Stipends	\$ 400.00	BOD Meeting 8/14/13
Ground Up	\$ 150.00	Invoice #1140
	\$ 1,185.00	Invoice #1149 Chip Seal insp. & Report
Viborg	\$69,625.00	Chip Seal White Tail, Stag Hill, Prancing Deer inv #26634
BGW Productions	\$ 630.00	Permit Refund for 5660 GSH
Performance Sweeping	\$ 1,610.00	Clean sweep chip seal White Tail, Stag Hill and Prancing Deer

General Manager Report

There was some discussion/concerns at the last meeting regarding an oil spill at Stag Hill during the chip seal process. It was also mentioned that the work performed on Prancing Deer was below standard. Your GM spoke with the owner of Viborg Sand and gravel regarding the mentioned issues. Viborg Sand and Gravel has credited his invoice \$300 and has presented the Board with a written two year warranty for the oil spill areas. This warranty will expire in August of 2015.

Your GM notified County Elections office about Mike Milbury's resignation from the Board and the District's intent to fill the vacancy by appointment. County elections sent a timeline and legal

codes that must be followed for the appointment process. A notice and form 700 was sent to Mike Milbury advising him to review and sign the form and return to the County Clerk. This form is needed when a local official takes or leaves public office.

As discussed at the last meeting the Board has raised some interest in enacting Solid Waste Powers. Directors Turner, Fulmer and your GM are scheduled to meet with Supervisor Arnold on September 13, at 10:00 a.m. at the Templeton CSD office. Solid Waste Powers is the focus of the meeting but other issues can be discussed.

Correspondence Received

Mr. Allen Duckworth presented the Board with a "Forked Horn Place Chip Seal Project" news letter. Directors Dougherty and Turner had some concerns with the letter and suggested some changes.

Director Turner received a phone call regarding the ruts in the road and boys on motorcycle driving on the banks and stirring up dust. Director Turner suggested that the caller contact the homeowner regarding their concerns.

Discussion Items:

1. Director Appointment:

Mike Milbury's resignation, effective August 15, 2013, created a vacancy on the Board for his term ending December 2, 2016. California Government Code Section 1780 specifies the process the District must follow to fill a vacancy by appointment. This section states the vacancy shall be filled by appointment of the remaining directors. The appointment must be made within sixty days of the effective date of the vacancy or when the Board was notified of the vacancy whichever is later. The appointed person for this vacancy will hold office until the November 2014 election.

Staff was directed to post notices per Section 1780. Notices were posted with a deadline date for letters of interest of today's meeting at 7:00 p.m.

Section 61040 (b) of the California Government Code states that a candidate for a community services district board of directors shall be a registered voter of the district.

As of September 11, one letter of interest has been received for the vacant seat from Allen Duckworth. However, per the vacancy notice candidates have until September 11, 2013 by 7:00 p.m. to submit a letter of interest for the Board's consideration.

A motion was made by Director Simons to appoint Allen Duckworth to the GSHCSD Board of Directors for a term ending December 2014. The motion was seconded by Director Dougherty and passed by unanimous voice vote.

Mr. Allen Duckworth was sworn in by Manager D'Ornellas.

2. Solid Waste Discussion:

Each jurisdiction that has solid waste powers manages their own systems and contracts with waste haulers. However, there are many state laws that control how solid waste must be managed and standards that must be met. The San Luis Obispo County Integrated Waste Management Authority (IWMA) includes San Luis Obispo County and the cities of Arroyo Grande, Atascadero, Grover Beach, Morro Bay, Paso Robles, Pismo Beach, San Luis Obispo and many Community Service Districts.

The Executive office of the SLO County IWMA, Bill Worrell, presented the Board with an overview of solid waste programs in our County including the role of IWMA and the local jurisdiction. The IWMA is a public agency that is governed by a thirteen member Board that includes all county supervisors, seven city council members and one special district director. If The Board chooses to activate solid waste powers we would have to become a member of the SLO County IWMA.

Those customers in the GSH District are currently paying the IWMA HHW fee. If the Board chooses to activate solid waste powers The GSHCSD would work directly with the hauler after all other powers were settled. It is not a requirement for the Board to implement mandatory garbage service.

Ian Hoover the General Manager of Paso Robles Waste, our District local Hauling company was also present to answer any question from the Board. There are currently 276 out of 429 residence on garbage service within the District.

3. Permit Status Report:

There are currently four (4) active permits, six (6) permits on hold and zero (0) permits were finalized last month.

The active permit on 5660 Ground Squirrel Hollow received final inspection.

Palomar Homes indicated they have begun the permit process for a 1,500 sq. ft. shop on the property at 5696 Ground Squirrel Hollow. This property already has a home on it and another home by the same property owner (Robert Wilcox) was built at 5660 GSH. Both property's have gone through the inspection/permit process.

4. Annual Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

It was discussed by the Board that some emergency work would need to be performed before the rains. This would complete the repairs on all chip seal roads. It was also

discussed that further evaluations would be performed and discussed for completion after the first rains.

A motion was made by Director Turner to do an emergency repair on Impala. The motion was seconded by Director Duckworth and past by unanimous voice vote.

Directors/Managers Comments

None

Adjournment

A motion was made to adjourn the regular meeting by Director Turner, seconded by Director Duckworth and passed by unanimous voice vote. The meeting was adjourned at 8:00 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday October 9, 2013 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary