

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805)238-7040
groundsquirrelhollowcsd.org

MINUTES FOR JUNE 11, 2014 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:08 p.m.

Roll Call:

Directors Fulmer, Simons, Turner, Duckworth and Dougherty were in attendance. Manager D’Ornellas and secretary Giminez were also present

Public Comment

None

Consent Items

Director Duckworth made a motion to accept and approve the May Regular Meeting Minutes, the Treasurer’s Report and payment of the outstanding invoices, Motion was seconded by Director Dougherty and passed by roll call vote by Directors Simons, Turner, Dougherty, Fulmer and Duckworth. The following invoices were approved for payment.

Beverly Giminez	\$ 400.00	Secretarial services thru 5/31/14 inv. #36
John D’Ornellas	\$ 1,606.37	Gen Mgr. Consulting for April 2014
Board Stipends	\$ 400.00	BOD Meeting 4/9/14
SDRMA	\$ 3,797.74	Prop/Liability insurance Inv. #46694
Jeff Smith	\$ 1,137.50	Permit Refund 5675 Lone Pine

General Manager Report

We received final certification from LAFCO for the completion of the activation of our solid waste powers. LAFCO held a Protest Hearing on May 15th. They received three written protests and one person showed up for the hearing. GSHCSD plans on taking over the solid waste services from the county on May 16th. Collection of the franchise fees from Paso Waste will start on this date. The franchise fees collected will be approximately \$1,190 per month.

Your GM spoke with Paso Waste regarding the franchise fees and the current Franchise Agreement with the County. A new agreement will be submitted within the next few months.

Correspondence Received

An invitation to attend the CSDA conference in Palm springs was received.

Also received was an e-mail from a homeowner on Maverick. They are building a 16x20 storage building on the property and were requesting permit information.

A homeowner has pulled permits through the county to remodel his garage into living space and wanted to request a permit fee waiver. A \$250 small project deposit will be required. The owner was present at the meeting.

Discussion Items:

1. Consolidate Election:

November 4, 2014 is the date of the General Election. In California, it is the County of San Luis Obispo that administers the election process. The process includes the election of Directors to our Board, as well as any issues that would be subject to voter approval. To be eligible for a Director's seat, a candidate must be a registered voter and be a resident of the district.

The Ground Squirrel Hollow Community Services District will have three open seats for the November 4, 2014 election:

Two of the seats are for four (4) years (full term). Presently occupying these two seats are Directors Fulmer and Turner. These new terms begin 12/5/14 and continue through 12/7/18.

One of the seats is for a two (2) year term as a result of the resignation by Mike Milbury. This seat is currently held by Director Duckworth. The election code requires an election to fill the remaining two years of this seat. The term for this seat begins 12/5/14 and continue through 12/2/16.

When any candidate files nominations papers for a seat as a director of GSHCSD they must indicate if they are filing for one of the four year seats or the two year seat.

The adoption of the Resolution 14-14 will be on record with the County of San Luis Obispo. The Candidate filing period opens July 14th and closes at 5:00 p.m. on August 8, 2014. If any one of the candidates has not filed by the deadline, the filing period is extended to 5:00 p.m., August 13, 2014, for anyone other than the incumbents.

A motion to adopt resolution 14-04 requesting the District's General Election to be consolidated with other elections to be held on the same date in the same territory was made by Director Turner. A second was made by Director Duckworth and past by roll call vote.

Director Simons - yea
Director Turner - yea
Director Dougherty - yea
Director Duckworth - yea
Director Fulmer - yea

2. Fiscal Year 2014-15 Tax Roll:

These items finalizes the annual process for parcel assessments to fund road maintenance and improvements. Upon formation of the District in 2004, an assessment of \$240 was established for each parcel within the District service area. Under enabling state code, a 2% increase can, and has been, applied annually. The rate for FY 2013-14 was approved at \$285.80. The number of parcels assessed last year was 529 for a total amount of \$151,188.20

On May 14th Your Board choose to adopt the proposed increase of 2% for Fiscal year 2014-15, this will result in an increase of \$5.72 per parcel, for a total annual assessment

of \$291.52. If the number of parcels remains unchanged from last year, the total revenue would be \$154,214.08, for an increase in annual revenue of \$3,025.88.

3. Fiscal Year 2014/15 Preliminary Budget:

Director Turner has prepared the proposed Preliminary Budget for Fiscal Year 2014-15. The biggest change in next year's budget will be the addition of solid waste income into our revenue stream. The Manager and Director Turner have discussed options/concepts of budgeting for this income and expensing cost to this new fund. Now that we have two separate funds and should account for the road special taxes and solid waste income separately. The income from both of these funds will be used for the same purpose but should be accounted for separately.

The Board has directed Secretary Giminez to publish a public notice in the Paso Press for adoption of the Final budget at the July 9th meeting.

4. Permit Status Report:

There are currently five (5) active permits, six (6) permits on hold. There is one permit waiting for fees and one new permit on Blossom.

Clark-New Development Permit for - 5432 Blossom, received plans from owner, received \$1,500 permit fee. Initial inspection done by Inspector.

Vanderlip-New Development Permit-5539 Reindeer, received plans from owner, received \$1,500 permit fee. Initial inspection done by inspector.

Haggmark (Palomar Homes) - New Development Permit - 5125 White Tail, received \$1,500 permit fee from contractor. Requested plans before final inspection. Initial inspection done by Inspector.

Payments of fees were paid and this permit had an initial/final inspection:

Smith-New Development Permit-5675 Lone pine. Mr. Jeff Smith attended the March BOD meeting to contest the fee. Per Board action, new development fee was paid before final approval of road impacts in County Building permit by GSHCSD.

5. Annual Road Evaluations:

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January - March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

There was some discussion of various culverts on Morning Star and forked horn that may need replacements. No extensive evaluations will be performed at this time. Major road work will have to wait until the December funds are available.

Directors/Managers Comments

Your GM will be out of town for two weeks.

Your GM received a phone call and an e-mail from PRAAGS/Pro Water Equity asking to meet with the GSHCSD to discuss any interest in their future plans with the water situation. Directors Fulmer and Duckworth agreed to meet with PRAAGS/Pro Water Equity.

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Turner and passed by unanimous voice vote. The meeting was adjourned at 8:15 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday July 9, 2014 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary