

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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**MINUTES of the REGULAR MEETING of the
BOARD OF DIRECTORS held on November 13, 2024**

1. Call to Order, Flag Salute and Roll Call:

President McCamy called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Roll Call: President McCamy, Director Duckworth, and Director Wilcox were in attendance. Manager Gilmore was also present, along with District Bookkeeper Cathy Turner, Steve Bayus and Scott Durian.

2. Public Comment: None.

3. Old Business:

- A. Stagg Hill Crib Wall: GM reported meeting with Josh Fernandez of Twisselman and Fernandez Fencing. He is expecting to receive a proposal to make the needed repairs and reinforcement using oil field pipe. The approach has been used many times by the contractor in similar situations with great success. The materials are readily available and fairly inexpensive.
- B. Entry Signs: GM reported that he looked at the signs to determine what was needed and take pictures. It was noted that SignHere101 is the company that made them.

4. Consent Items:

4A Minutes from September 11: No corrections noted.

4B Treasurer’s Report: GM presented summary reports for the month of September and the quarter, as well as for the month of October. District Funds on hand at the end of October include \$186,429 in the checking account (\$54,970 in the Chip Seal Acct.) and \$16,921 in the Reserve Account. The ending balance for all funds was \$258,000 resulting in an increase of just over \$18,000 from the prior month. Funds remaining for road work is estimated to be \$186,429.

4C Invoices to be approved for payment from September:

Dan Gilmore	\$1394.40	GM Services for September, Inv. #101
Catherine Turner	\$200.00	Bookkeeping Services for September Inv. #115
Kevin McCamy	\$232.86	Associated Traffic Safety (signs)
Cyber Scriber	\$600.00	Programming
Cyber Scriber	\$37.50	Site Updates
Total	\$2,464.76	

4C (cont'd) Invoices to be approved for payment from October:

Dan Gilmore	\$700.00	GM Services for October, Inv. #102
Catherine Turner	\$200.00	Bookkeeping Services for October Inv. #116
Santa Cruz County Bank	\$23,733.57	Chip Seal Payment #29
<u>Mitch Frederick Paving</u>	<u>\$32,871.00</u>	<u>Road Repairs, Invoice #110524-01</u>
Total	\$57,504.57	

A motion was made by Director Duckworth and seconded by Director Wilcox to accept and approve the consent items. These include agenda item 4A - the Minutes from September, 4B - the Treasurer’s Reports for September and October, and 4C - Invoices to be Paid from both September and October. Motion passed by unanimous voice vote (3-0).

5. General Manager Report:

GM reports that he attended (on-line) a kick-off meeting for the 5-year update of the Multi-jurisdictional Hazard Mitigation Plan on October 30. He made a point of emphasizing to the County and the consultant team that GSHCSD only does road maintenance and manage the solid waste franchise, with all other responsibilities belonging to the County.

Issues with Heritage Oaks Bank seemed to get worse before they got better. GM reported that Mr. Tuttle had requested President McCamy sign an agreement that was very peculiar. The agreement had elements that “went without saying”, and the main point seemed to be getting us to acknowledge that the bank’s collateralized assets included a San Francisco property fund. After researching and discussing further with the bank, it became clear that it was the bank’s regulators that were requiring it.

GM also reported that he received a request from FEMA to respond to some questions regarding the repair reimbursement we received after the damaging storms of early 2017 so that the project could be finally closed out.

And, finally, Cathy Turner forwarded the GM a property tax bill for the surplus lot we sold. Interestingly, the bill only had the amounts due to GSHCSD for the road tax and chip seal assessment, not any property tax. GM phoned the County Assessor’s Office, and after some wait-time and discussion, was told that the bill could be ignored.

6. Correspondence Received:

GM announced receipt of some typical mailings from the CSDA.

7. DISCUSSION ITEMS

7A. Permit Status Report:

New Permits:

5731 Lone Pine, GM was contacted by owner Cleve Robinson, about plans to build a pool. GM will review plans to see if a fee waiver agreement would apply.

5991-3 Silverado, APN 015-142-036, RBLD2022-00332, new construction occurring. County shows permit for 2nd residence, with garage and “workshop”. County notified that they need District permit. County placed hold on permit until it is cleared.

5707 Reindeer Place, APN 015-242-022, RBLD2024-00464, Kevin Kahn, owner. He is building a new residence and accessory dwelling. We received his permit fee of \$1,500.

5255 Maverick, APN 015-293-039, RBLD2024-00178, Dennis Schmidt, owner’s rep. New modular home, GM has site plan. **Need to send invoice and resolve a couple issues.**

Active Permits with ongoing work:

5895 Forked Horn, 015-143-019, Deb Stilson, accessory building (barn/shed), issued Fee Waiver Agreement, County PMTR2021-00184, deposit paid. Project still at 50%, Status indicated as “on hold”.

5950 Black Tail, 015-143-036, Peter Lopez, PMTR2019-02432, \$1,500 permit deposit paid. Project still shown as 65%.

5880 Forked Horn, Peter Lopez, 015-143-022, County PMTR2019-02436, \$1,500 permit deposit paid. Initial activity will be to rough grade a driveway so the well driller has access. Project at 51%.

1850 Mulberry, 015-331-012, County PMTR2020-01065. Vollucci, owner. Paid \$1500 fee. Project is at 70%.

5905 Forked Horn, APN 015-143-028, RBLD2022-00014, 00013; Staff is in contact with owner’s rep and County, we have site plan, \$1,500 permit fee paid. Permit issue release sent to County. Project includes new residence and new secondary residential unit. Main house is at 21%, accessory dwelling is at 11%.

5825 Black Tail, APN 015-143-010, RBLD2022-00276, Same project rep as 5894 Black Tail, we have site plan and have made comments, \$1,500 permit fee/deposit was received in May. Release was sent 8/5/23 for permit issuance. This lot is at the easterly end of Black Tail. Other lots are developable and need access, but the District’s right-of-way may not be suitable due to topography. Project will include paved extension within the District right-of-way. Project is at 24% completion. **During public comment on this item, Steve Bayus asked that the County be pressured/reminded that a permanent all-weather access should be provided at the very beginning of a project, to prevent mud and debris from washing down onto the District’s road.**

5640 Forked Horn, APN 015-242-016, Van Luit residence, applicant has submitted site plan for new residence and sent \$1,500 permit deposit. Project has “Pre-App” status at County.

Enforcement of District Encroachment Regulation:

-5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work. In recent road survey, noted extensive damage to the surface of Silverado. Appears to be deep trailer or equipment scrapes. CODE2019-00506 has been finalized. No new permits on County website.

-5858 Black Tail, 015-144-015, President McCamy noted substantial grading activity, County has not issued a permit. GM Filed a complaint in February. County website now indicates code enforcement action in progress; CODE2022-00055.

-East end of Black Tail, the trail at the end of the road has been providing access to an undeveloped lot that is otherwise landlocked. This access is outside District Right of Way. Someone appears to be illegally living in an RV or other structure.

Other comments included a complaint from the owners of 5695 Silverado about their own field flooding their driveway apron. GM clarified that the problem belongs to the property owner, not the District. Also, Bob Wilcox reports that Lisa Faria at 5605 Silverado wants an asphalt apron for her driveway, which would also be her responsibility to fund.

7B. Monthly Road Evaluations: Construction on Road Repair Project has been completed. An additional 43 areas received a skin-patch of asphalt.

President McCamy reminded the Board that January is the month for the annual road survey to determine areas needing repair for the next summer. He is looking for input from the Board on areas needing repair or improvement. One area he is looking at in particular is building up the middle section of Ground Squirrel Hollow Road.

7C. Possible New Ordinances: GM introduced an item for the Board to consider adding language to the District Code that would require owners to maintain their frontages free from weeds, trees/limbs, vehicles, etc. May be more easily said than done, since the District has no ability to enforce. GM hopes that in 2025, relations with the County will improve and we will be able to rely on County Code Enforcement and the Sheriff's Department for enforcement of County and District statutes.

8. Director/Manager Comments:

Director Duckworth commented on a County deal to buy electricity from a company called 3CE.

9. Adjournment

Director Wilcox made a motion to adjourn the regular meeting. The motion was seconded by Director Duckworth and passed by unanimous voice vote (3-0). The meeting was adjourned at 8:03pm.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, December 11th at 7:00 p.m. at Fire Station 50 in Creston.

Respectfully submitted by:



Dan Gilmore, General Manager
Recording Secretary