

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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groundsquirrelhollowcsd.org

MINUTES FOR DECEMBER 12, 2018 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:00 p.m.

Roll Call- Fulmer, Martinson, Duckworth, Simons and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment

None

Consent Items:

A motion was made to accept and approve the consent items from November’s meeting, with corrections, by Director Duckworth and seconded by Director Fulmer; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 11/30/18 Inv#33
Dan Gilmore	\$ 1,081.38	General Manager for November 2018 Inv#31
Board Stipends	\$ 400.00	BOD Meeting 11/14/18
Catherine Turner	\$ 150.00	Invoice #48 Bookkeeping thru November

Total \$ 2,031.38

General Manager Report

For more than a year the GSHCSD have been following a process to prepare a multi-jurisdictional Local Hazard Mitigation Plan. This was voted on by the board for the GSHCSD to be eligible to receive funding from certain government sources. The GM recently received an email regarding the ongoing process, a contract should be received in January. The GM will keep the board informed of the progress as the project develops.

Director Comments: Directors are concerned with the possible liability that would come along with this plan.

Correspondence Received

None

Discussion Items:

1. **Permit Status Report:**

No New Permits

Greene's permit is shown as being finalized on 5/21/2018, the GM will call the Greene's to verify the status.

Castanita/Schmit called for final on their permit to get their refund. GM checking on the damage that was done to the road from moving in their modular home, if the damage was repaired a refund will be submitted.

Active Permits:

Castaneda/Schmidt APN 015-143-039 5975 Black Tail Pl Permit# 2017-01510

Robert Greene APN 015-324-037 5631 Lone Pine Pl *

(*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

GM drove the roads and all are holding up well. GSH needs a little repairing of pot holes here and there, Impala has a possible blocked up culvert. There needs to be some repairs done around the first hill on Forked Horn. GM asked the board members to be sure and let him know if any issues arise during any rains.

*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

3. **LAFCO Special District Member Election:**

Any public agency with boundaries, LAFCO sets those boundaries, LAFCO stands for "Local Agencies Formation Commission". The GM received a notice from LAFCO about an upcoming election, they are asking for the GSHCSD board to delegate a board member to fill the special district member position. Director Fulmer made a motion to elect Kevin to be the GSHCSD's delegate, Director Martinson seconded and it was passed by unanimous voice vote.

4. **Sign Installation Project:**

Mr. Truillo came back with a bid at \$100 per sign and MTM came back with a bid at \$140 per sign installed, MTM's bid will cost the board an additional \$1,280 compared Truillo's bid. This discussion will be carried over to January's meeting for further discussion.

BOD Comments

None

Adjournment

A motion was made to adjourn the regular meeting by Director Simons, seconded by Director Fulmer and passed by unanimous voice vote. The meeting was adjourned at 8:11 p.m.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, January 9th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary