

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
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groundsquirrelhollowcsd.org

MINUTES FOR FEBRUARY 12, 2019 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:01 p.m.

Roll Call- Directors Martinson, Duckworth, Simons, Fulmer and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment:

Mrs. Turner- Silverado and Pepper Tree hill and there have been some close calls she has seen with kids walking home from school. Advising some kind of causation or warning sign at the intersection.

Consent Items:

A motion was made to accept and approve the consent items from December’s meeting, with corrections, by Director Duckworth and seconded by Director Fulmer; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 787.87	Secretarial services thru 1/31/20 Inv#47 & supplies
Dan Gilmore	\$ 735.96	General Manager for January Inv#45
Catherine Turner	\$ 207.60	Invoice #62 Bookkeeping thru 1/31/20 & Postage
Cyber Scriber	\$ 480.00	Annual Server Maintenance
Santa Cruz County Bank	\$ 24,334.70	Chip Seal Payment #10
Manufacture Home Sales	\$ 1,250.00	Permit Refund from Pepo

Total \$ 27,796.13

General Manager Report

GM Drove down Geneseo to check out the new bride project, it was close not open to the public yet. Once fully complete it will be open, looks like should be first part of March 2020.

There is some settling on GSH, GM had the area USA’d, GM will get ahold of AT&T regarding the settling in the area where they trenched across GSH, should be covered under the blanket utility permit fee they paid.

2018/19 Audit- Auditor asked for additional financial documents and info, Bookkeeper supplied info and GM filled out a questionnaire and sent it all back in to the auditor. Should have a draft audit report later this month. Hazard Mitigation Plan- may need to adopt next month when all info is back.

Correspondence Received

- SDRMA renewal request
- SDRMA spring training info
- Crosby invoice and letter
- Special District Association hand book- trainings.
- CSDA magazine
- State controller compensation report request.
- Notice California state depart reg grant open.
- CSDA new member nominations.
- Insurance liability cert from trash company
- An advertisement regarding a lot for sale off Backtail has a completed home, make sure permit is paid.

1. **Permit Status Report:**

GM made a second attempt to contact by mail owners at 5095 White Tail regarding permit fee not being paid.

No fee paid for new permit pulled at 5105 White Tail.

GM made a second attempt to contact by mail owners at 5175 White Tail regarding permit fee not being paid.

New driveway was roughed in at 5745 Silverado, code enforcement has been notified. Owner expected to get county permit for any future work.

Active Permits:

Robert Greene APN 015-324-037 5631 Lone Pine Pl * PMT2016-05948

(*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

Michael Esser APN 015-292-031 5020 Stagg Hill N/A (district fee paid)

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

GM met with Director Simons and Mr. Bayus to look at "mud corner". Need to resolve the drainage issue before making any repairs to the road. GM contacted Titus at MTM Construction. He gave a bid of \$7,905 to correct drainage issue and add culvert and whatever else is needed to issue. If board approves this proposal GM can give Titus the go ahead to get work done ASAP.

A motion was made to accept and approve MTM's bid to repair mud corner, by Director Martinson and seconded by Director Duckworth; Motion passed by unanimous vote.

Looking into starting work at the corner of GSH and Geneseo and continue up GSH as far as the money will take the work. Correcting the cracking and fill in the holes. Look at skin patch with chip seal over.

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the*

teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Director & Manager Comments:

Neighbors on Stagg Hill and Maverick, drivers blow through the stop the stop sign and into their yard. There needs to be some kind of signage to warn drivers to stop. Measure to see if there needs to be a stop ahead sign, might help.

Needs to order supplies for sign installs, order 2 stop signs, 1 4x4 post, 1- stop ahead sign, 3- 3 way stop signs, order from Statewide. Also need a new Maverick road sign and t- bracket and metal round pole.

Adjournment

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 8:49 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, March 11, at 7:00 p.m. at a NEW location, Creston Fire Station 50, 6055 Webster Rd in Creston, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary