

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES OCTOBER 13, 2021 BOARD MEETING**

**Call to Order and Flag Salute:**

Director McCamy called the regular meeting to order at 7:02 p.m.

**Roll Call-** Directors Martinson, Duckworth, Fulmer, and McCamy were in attendance. Manager D. Gilmore, Secretary S. Switzer and Bookkeeper C. Turner were also present. Director Scott Simons is absent.

**Public Comment:**

None

**Consent Items:**

A motion was made to accept and approve the consent items from September meeting, with corrections, by Director Duckworth and seconded by Director Fulmer; Motion passed by unanimous voice vote. Roll call 4-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru Sept Inv# 66
Dan Gilmore	\$ 1,094.13	General Manager for Sept Inv#65
Board Stipends	\$ 500.00	BOD Meeting 9/8/21
Catherine Turner	\$ 200.00	Invoice #80 Bookkeeping thru Aug
Mitch Frederick	\$ 10,932.00	Maverick & Morning Star Repairs Inv# 08121-1

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Total	\$ 13,173.93	
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**General Manager Report**

Regarding IWMA/SB1383 update; the GM has determined the district is exempt from the requirements of SB1383. GM has completed CalRecycles application.

Got the official deed on the tax default lot on Forked Horn Pl. Right now, we will sit on the lot and not make any improvements at this time

Scott Simmons has sent in his resignation due to moving out of state. The district has 60 days to appoint a replacement person to prevent a special election and a cost to the district. This will be put on the next months meeting.

**Correspondence Received:**

None

1. **Permit Status Report:** New well on Black Tail.

**NEW PERMITS:**

5985 Blacktail 015-143-041, PMTR2019-02535m Michael Harrod Builder.

County directed him to us prior to them issuing them their permit. We have been in contact and have approved the county to issue him permit. Waiting on his payment.

Possible new building on Forked Horn (Possibly 015-143-037). Need to contact the new owner to find out plans.

**Active Permits with ongoing work:**

5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid

5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.

5820 Prancing Deer, 015-142-039, PMTR2020-00834, Wilhite, Guest house, issued fee waiver agreement, \$250 fee paid.

**\*Enforcement of District Encroachment Regulation:**

5020 White Tail has put in a well and roughed in a driveway but the CSD has not received any sort of permits or information from the county.

5175 White Tail, two attempts made to contact by mail regarding encroachment fee.

5105 White Tail, New construction, No district permit on file *Finalled with county w/o our sign off.*

5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work.

**Other information:**

5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

5498 Forked Horn, owners are replacing their fence in-place. They plan to modify their driveway connection to allow better access when towing trailers. They will get a permit for the work in the right of way.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

GM received an email from a resident on Impala/Play Doe regarding a request for a yield sign due to people pulling out.

Approx. 2 weeks ago GM wrapped up plans on repairing Gazelle and Reindeer, received back 2 bids. One from Mitch Fredricks Paving and one from Fervanti Construction. It was a short bid period due to changing seasons. Mitch Fredrick came in a bit lower in price. If the budget allows the GM recommend that the bid be awarded in order to get the word done before the winter rainy months that will possibly cause more damage. Motion to accept the bid and award to Mitch Frederick Paving made by Director Fulmer and seconded by Director Martinson. Passed by 4-0 voice vote.

**Public Comment:**

None

*\*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.*

**Director & Manager Comments:**

None

**Adjournment**

A motion was made to adjourn the regular meeting by Director Fulmer, seconded by Director Duckworth and passed by unanimous voice vote, 4-0. The meeting was adjourned at 7:37 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 10, at 7:00 p.m. via virtual Zoom meeting due to the COVID-19 pandemic.

Respectfully Submitted by,

*Sarah Switzer*

Sarah Switzer, Recording Secretary